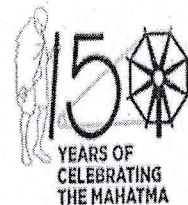




राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर
हमीरपुर (हि.प्र.) – 177 005 (भारत)
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR
HAMIRPUR (H.P.) - 177 005 (INDIA)
(An Institute of National Importance under Ministry of HRD)



MINUTES OF 29TH MEETING OF FINANCE COMMITTEE (FC) HELD ON 3RD MAY, 2019 AT 10:00 AM IN THE BOARD ROOM OF IIT DELHI, HAUZ KHAS, NEW DELHI.

The following members of FC attended the meeting:

- | | | |
|---|---|------------------|
| 1 | Prof. Chandra Shakher
Professor Emeritus,
IDDC, IIT Delhi | Chairman |
| 2 | Prof. Vinod Yadava
Director,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Member |
| 3 | Sh. Anil Kumar Singh
Under Secretary (TS-III)
Nominee of Additional Secretary (TE),
Ministry of HRD, Govt. of India, New Delhi. | Member |
| 4 | Prof. Dhananjay Kumar Singh
Deputy Secretary (Finance), IFD
Nominee of Joint Secretary & Financial Advisor,
Ministry of HRD, Govt. of India, New Delhi. | Member |
| 5 | Prof. Rajender Modgil
Professor, Department of Physics,
Kurukshetra University, Kurukshetra – 136119. | Member |
| 6 | Prof. Sunil
Professor, Department of Mathematics,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Member |
| 7 | Dr. Naveen Chauhan
Assistant Professor, Department of CSE,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Invited Member |
| 8 | Prof. Sushil Chauhan
Registrar,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Member Secretary |

At the very outset, the Hon'ble Chairperson, extended a warm welcome to the members and thanked them for sparing time for attending the FC meeting. Dr. Naveen Chauhan, Board member invited to participate in the FC meeting with the permission of the Chair.

The proceeding of 29th meeting of FC was started by the Member Secretary with the permission of Chair. The outcomes of the discussions and decisions are presented point-wise, as under:-

Part-I: COMMENTS, CONFIRMATION AND ATR ITEMS

FC/MIN/29/2019-05/01: Comments received after circulation.

DECISION:-

The FC noted that no comments were received on the minutes of 28th meeting of FC.

FC/MIN/29/2019-05/02:- Confirmation of minutes of last meeting of FC.

DECISION:-

The FC confirmed the minutes of 28th meeting of FC.

FC/MIN/29/2019-05/03:-Action Taken Report (ATR) on the Minutes of previous meetings of FC.

The item-wise ATR on the minutes of previous/28th FC is submitted as under:-

S. N.	Item No.	Decision of the last FC	Action Taken Report	Decision of 29 th FC
1	<u>FC/MIN/24/2017-11/04</u> To approve policy for utilization of Corpus Fund.	FC noted the action taken and desired to expedite the matter.	The matter is being placed under New Items vide Item No.:FC/29/2019-05/07 along with the recommendations of the committee.	The FC noted the action taken.
2	<u>FC/MIN/28/2019-01/05</u> Approval for the extension of Dynamic Assured Career Progression Scheme (DACP) for the Doctors in	The FC desired that Institute should wait till the recommendations of the Oversight Committee on RRs for non-teaching staff is notified.	As the recommendations of Oversight Committee over Recruitment Rules have been received, the matter is being placed under New Items vide Item No.FC/29/2019-05/17	The FC noted the action taken.

	the Institute as per recommendation of Oversight Committee.																		
3	<u>FC/MIN/28/2019-01/06</u> Detailed compliance report made by the Institute on the draft SAR for the year 2017-18.	After detailed discussion on the draft SAR, the FC directed to take up the matter with AG for early finalization of SAR and submit the Annual Accounts & Audit Report for the year 2017-18 to MHRD timely.	The work of printing & binding of Annual Report & Annual Accounts for the year 2017-18 is at completion stage. Point-wise reply on SAR is being placed under New Items vide Item No.FC/29/2019-05/08	The FC noted the action taken.															
4	<u>FC/MIN/28/2019-01/AOI-01</u> Approval for grant of Seed Money/Research Grant to the newly recruited regular faculty.	The FC approved the proposal with the following riders:- 1.Seed money/ Research grant shall be allocated only for creating specialized research resources in their area of expertise duly recommended by Proposal Evaluation Committee under the chairmanship of Dean(R&C). 2. Normally, the seed money shall be limited to 5 lacs however in exceptional cases it may go up to 10 lacs with the approval of Director.	The decision of FC has been notified vide notification No.: NIT/HMR/Dean(FW)-228/ 2019/1095-1120 dated 24/01/2019. The matter needs no further action.	The FC noted the action taken.															
5	<u>FC/28/2019-1/AOI-02:</u> Provision of reimbursement of Mobile / Telephone facilities to officers of NIT Hamirpur (HP)	The FC agreed to the proposal in-line with as approved for Dr. B.R. Ambedkar NIT Jalandhar in its 33 rd meeting of BoG held on 04/08/2018 with designation and ceiling amount (per month) as under:- <table><tr><td>Sr. No.</td><td>Designation</td><td>Ceiling Amount</td></tr><tr><td>1</td><td>Director</td><td>Rs. 3000/-per month + taxes as applicable</td></tr><tr><td>2</td><td>Registrar, Deans, HoDs/HoCs</td><td>Rs.1500/- per month + taxes as applicable</td></tr><tr><td>3</td><td>Deputy Registrar/Assistant Registrar/ Security Officer or any other officer associated with essential service such as FIs, Wardens etc., with the approval of the Director</td><td>Rs.800/- per month + taxes as applicable</td></tr><tr><td>4</td><td>Other Administrative/Secretaria I Staff associated with essential service, with the approval of the Director</td><td>Rs. 400/- per month + taxes as applicable</td></tr></table>	Sr. No.	Designation	Ceiling Amount	1	Director	Rs. 3000/-per month + taxes as applicable	2	Registrar, Deans, HoDs/HoCs	Rs.1500/- per month + taxes as applicable	3	Deputy Registrar/Assistant Registrar/ Security Officer or any other officer associated with essential service such as FIs, Wardens etc., with the approval of the Director	Rs.800/- per month + taxes as applicable	4	Other Administrative/Secretaria I Staff associated with essential service, with the approval of the Director	Rs. 400/- per month + taxes as applicable	The decision of the Board has been notified vide notification No.: NIT/HMR/Dean(FW)-226/ 2019/1121-45 dated 24/01/2019. The matter needs no further action.	The FC noted the action taken.
Sr. No.	Designation	Ceiling Amount																	
1	Director	Rs. 3000/-per month + taxes as applicable																	
2	Registrar, Deans, HoDs/HoCs	Rs.1500/- per month + taxes as applicable																	
3	Deputy Registrar/Assistant Registrar/ Security Officer or any other officer associated with essential service such as FIs, Wardens etc., with the approval of the Director	Rs.800/- per month + taxes as applicable																	
4	Other Administrative/Secretaria I Staff associated with essential service, with the approval of the Director	Rs. 400/- per month + taxes as applicable																	

PART-II: RATIFICATION & REPORTING ITEMS

FC/29/2019-05/04

A. RATIFICATION ITEMS: Nil

B. REPORTING ITEMS:

- (i) Receipt of Grant-in-aid for the year 2018-19.

DECISION:-

The FC noted the reporting item.

- (ii) To ensure speedy disposal of procurement of items/activities, the Institute has delegated the financial powers to all HoDs/HoCs of the Institute under head(s) **B-Membership Fee for Professional bodies** and **C-Contingent expenses** of revised CPDA guidelines for according approval and granting sanction thereof at their own level by maintaining the proper record in the department/centre relating with expenditures incurred upto Rs.15,000/-only vide office order No.NIT/HMR/Dean(FW)-CPDA-14/2019/440-57 dated 10/01/2019.

DECISION:-

The FC noted the reporting item.

- (iii) Improving Financial Management and strict compliance of rules / procedures in Institutes.

DECISION:-

The FC considered and adopted the reporting item.

PART – III NEW ITEMS

FC/MIN/29/2019-05/05

CONFIDENTIAL

FC/MIN/29/2019-05/06

APPROVAL FOR PAINTING & DISTEMPERING OF KAILASH BOYS HOSTEL IN NIT HAMIRPUR.

DECISION:-

The FC recommended the proposal to BOG and directed to ensure the quality of work.

FC/MIN/29/2019-05/07

TO APPROVE THE POLICY FOR UTILIZATION OF CORPUS FUND OF NIT HAMIRPUR.

DECISION:-

The FC recommended the proposal to BOG and advised that the possibility of improving it further be explored by taking a look at the comprehensive policy framed by MNNIT Allahabad.

FC/MIN/29/2019-05/08

DETAILED COMPLIANCE REPORT MADE BY THE INSTITUTE ON THE DRAFT SAR FOR THE YEAR 2017-18.

DECISION:-

The FC took note of final SAR and advised to convert the Institute account to MOD account.

FC/MIN/29/2019-05/09

ANNUAL BUDGET ESTIMATES FOR FINANCIAL YEAR 2019-2020.

DECISION:-

The FC made observation that the budget allocation for the financial year 2019-20 under OH-31 (Rs. 15.44 crore) is much less as compared to expenses of the previous year (Rs. 37.74 crore) and directed the Institute to send revised demand with justification to meet out the essential expenditure under OH-31.

FC/MIN/29/2019-05/10

APPROVAL FOR STARTING TWO NEW B.TECH. PROGRAMMES (I) B.TECH. (MATHEMATICS & COMPUTING) IN MATHEMATICS DEPARTMENT (II) B. TECH. (ENGINEERING PHYSICS) IN PHYSICS DEPARTMENT.

(A). B.TECH (MATHEMATICS & COMPUTING) IN MATHEMATICS DEPARTMENT.

DECISION:-

The FC agreed to the proposal in principle to start new B.Tech programme as B.Tech (Mathematics & Computing) in Mathematics Department without any financial liability on the Institute.

(B). B.TECH. (ENGINEERING PHYSICS) IN PHYSICS DEPARTMENT.

DECISION:-

The FC agreed to the proposal in principle to start new B.Tech programme as B.Tech (Engineering Physics) in Physics Department however directed the Institute to put up the proposal along with financial liability in terms of functional infrastructure support.

FC/MIN/29/2019-05/11

APPROVAL FOR CREATING NEW ACADEMIC CENTRE AS CENTRE FOR BIOSCIENCES & BIOENGINEERING AND TO RUN NEW M.TECH PROGRAMME AS M.TECH (BIOTECHNOLOGY).

DECISION:-

The FC did not agree to the proposal for creating new academic centre as Centre for Biosciences & Bioengineering and to run new M.Tech programme as M.Tech (Biotechnology) and directed to review the proposal in totality with special reference to employment opportunities in the area before proceeding further in the matter.

FC/MIN/29/2019-05/12

APPROVAL FOR RENAMING OF DEPARTMENT OF ARCHITECTURE AS DEPARTMENT OF ARCHITECTURE AND PLANNING AND TO START NEW MASTER'S PROGRAMME AS M.PLAN (URBAN & REGIONAL PLANNING).

DECISION:-

The FC did not agree to the proposal however advised the Institute to explore the possibility of starting M.Des programme by involving the faculty of different disciplines like Mechanical, Architecture, Electronics & Material Science etc. to establish new Department of Design. FC also suggested to constitute a committee comprising of internal and external experts to design the curriculum of M.Des.

FC/MIN/29/2019-05/13

APPROVAL FOR RENAMING OF CENTRE FOR MATERIAL SCIENCE AND ENGINEERING AS DEPARTMENT OF MATERIAL SCIENCE AND ENGINEERING.

DECISION:-

The FC recommended the proposal to rename Centre for Material Science and Engineering as Department of Material Science and Engineering to BOG for approval.

FC/MIN/29/2019-05/14

APPROVAL FOR STARTING NEW M.TECH. PROGRAMME IN CHEMICAL ENGINEERING DEPARTMENT AS M.TECH.(CHEMICAL ENGINEERING).

DECISION:-

The FC recommended the proposal to start new M.Tech programme in Chemical Engineering Department as M.Tech (Chemical Engineering) without any additional financial implication to BOG for approval.

FC/MIN/29/2019-05/15

APPROVAL FOR STARTING NEW M.TECH. PROGRAMME IN MECHANICAL ENGINEERING DEPARTMENT AS M.TECH. (MANUFACTURING).

DECISION:-

The FC recommended the proposal to start new M.Tech programme in Mechanical Engineering Department as M.Tech (Manufacturing) along with financial liability in terms of scholarship to BOG for approval.

FC/MIN/29/2019-05/16

ADOPTION OF MINISTRY OF FINANCE NOTIFICATION DATED 31/01/2019 PUBLISHED IN THE GAZETTE OF INDIA EXTRAORDINARY PART-I SECTION-I REGARDING REVISION OF NEW PENSION SCHEME.

DECISION:-

The FC recommended the notification issued by the Ministry of Finance dated 31/01/2019 for adoption by the BOG.

FC/MIN/29/2019-05/17

ADOPTION OF DYNAMIC ASSURED CAREER PROGRESSION SCHEME (DACP) FOR THE DOCTOR IN THE INSTITUTE.

DECISION:-

The FC recommended the adoption of procedure mentioned in the new RRs for Non-faculty for upward movement of Medical Officers in the Institute.

FC/MIN/29/2019-05/18

PLACEMENT OF MINUTES OF 26TH MEETING OF BWC IN FC FOR OBSERVATION & RATIFICATION.

DECISION:-

The FC took advised the Institute to place the minutes of BWC in the BOG as per Statutes requirement. Any item having financial implications may be routed through FC.

The meeting ended with thanks to the Chair.

Vinod Yadava
04/05/2019

(Vinod Yadava)
Director

Sushil Chauhan
(Sushil Chauhan) 04/05/2019
Registrar/Member Secretary

C. Shakher
04/05/2019

Approved

(Prof. Chandra Shakher)
Chairperson, BOG