

राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर
हमीरपुर (हि.प्र.) – 177 005 (भारत)
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR
HAMIRPUR (H.P.) - 177 005 (INDIA)
(An Institute of National Importance under Ministry of HRD)



MINUTES OF 30TH MEETING OF FINANCE COMMITTEE (FC) HELD ON 17TH AUGUST, 2019 AT 10:00 AM IN THE MEETING HALL OF NITs TRANSIT HOUSE, PANCHSHEEL ENCLAVE, NEW DELHI.

The following members of FC attended the meeting:

- | | | |
|---|---|------------------|
| 1 | Prof. Chandra Shakher
Professor Emeritus,
IDDC, IIT Delhi | Chairperson |
| 2 | Prof. Vinod Yadava
Director,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Member |
| 3 | Sh. Anil Kumar Singh
Under Secretary (TS-III)
Nominee of Additional Secretary (TE),
Ministry of HRD, Govt. of India, New Delhi. | Member |
| 4 | Prof. Dhananjay Kumar Singh
Deputy Secretary (Finance), IFD
Nominee of Joint Secretary & Financial Advisor,
Ministry of HRD, Govt. of India, New Delhi. | Member |
| 5 | Prof. Rajender Modgil
Professor, Department of Physics,
Kurukshetra University, Kurukshetra – 136119. | Member |
| 6 | Prof. Sunil
Professor, Department of Mathematics,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Member |
| 7 | Dr. Naveen Chauhan
Associate Professor, Department of CSE,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Invited Member |
| 8 | Prof. Sushil Chauhan
Registrar,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Member Secretary |

At the very outset, the Hon'ble Chairperson, extended a warm welcome to the members and thanked them for sparing time for attending the FC meeting. Dr. Naveen Chauhan, Board member invited to participate in the FC meeting with the permission of the Chair.

The proceeding of 30th meeting of FC was started by the Member Secretary with the permission of Chair. The outcomes of the discussions and decisions are presented point-wise, as under:-

Part-I: COMMENTS, CONFIRMATION AND ATR ITEMS

FC/MIN/30/2019-08/01: Comments received after circulation.

DECISION:-

The FC noted the comments received on the minutes of 29th meeting of FC.

FC/MIN/30/2019-05/02:- Confirmation of minutes of last meeting of FC.

DECISION:-

The FC confirmed the minutes of 29th meeting of Finance Committee.

FC/30/2019-08/03:-Action Taken Report (ATR) on the Minutes of previous meetings of FC.

The item-wise ATR on the minutes of previous/29th FC is submitted as under:-

S. N.	Item No.	Agenda	Decision of 29 th FC	Action Taken Report	Decision of 30 th FC
1	<u>FC/29/2019-05/05</u>	<div style="border: 2px solid black; padding: 20px; text-align: center; font-size: 2em; font-family: cursive;">CONFIDENTIAL</div>			
2	<u>FC/29/2019-05/06</u>	Approval for painting & distempering of Kailash Boys Hostel in NIT Hamirpur.	The FC recommended the proposal to BOG and directed to ensure the quality of work.	The decision of the FC has been notified for implementation vide No.:NIT/HMR/Admn/37 th BOG Min/2019/5229-30 dated 24 th May 2019.	FC noted the action taken.

				The matter needs no further action.	
3	<u>FC/29/2019-05/07</u>	To approve policy for utilization of Corpus Fund.	<i>The FC recommended the proposal to BOG and advised that the possibility of improving it further be explored by taking a look at the comprehensive policy framed by MNNIT Allahabad.</i>	The decision of the FC has been notified for implementation vide No.:NIT/HMR/Admn/37 th BOG Min/2019/5231-33 dated 24 th May 2019. In pursuance to the decision of the FC, letter has been sent to Registrar, MNNIT Allahabad regarding policy for utilization of Corpus Fund vide Letter No.:NIT/HMR/AB-4/2019-623-624 dated 26-07-2019. The improved proposal is being placed under New Items as FC/30/2019-08/05.	FC noted the action taken.
4	<u>FC/29/2019-05/08</u>	Detailed compliance report made by the Institute on the draft SAR for the year 2017-18.	<i>The FC took note of final SAR and advised to convert the Institute account to MOD account.</i>	The decision of the FC has been notified vide No.:NIT/HMR/Admn/29 th FC Min/2019/5196-97 dated 24 th May 2019. A letter was sent to the Manager, SBI, NIT Hamirpur regarding conversion of Main Account to MOD account vide Letter No.:NIT/HMR/AB-Bank Correspondence-315-316 dated 11/06/2019. Later, Manager, SBI, NIT Hamirpur informed the Institute that there is no provision to convert Institute Main Account to MOD Account vide Letter No.:BR/MISC/14 dated 17/06/2019. The matter needs no further action.	FC noted the action taken.

5	<u>FC/29/2019-05/09</u>	Annual budget estimate for Financial Year 2019-2020.	The FC made observation that the budget allocation for the financial year 2019-2020 under OH-31 (Rs. 15.44 crore) is much less as compared to expenses of the previous year (Rs. 37.74 crore) and directed the Institute to send revised demand with justification to meet out the essential expenditure under OH-31.	The decision of the FC has been notified for implementation vide No.:NIT/HMR/Admn/29 ^t h FC Min/2019/5198-99 dated 24 th May 2019. The revised Annual Budget estimates for Financial years 2019-20 has been sent to MHRD vide Letter No.:NIT/HMR/AB-4/2019/359 dated 13 th June 2019.	FC noted the action taken and directed to take up the matter with MHRD for grant-in-aid allocation as per revised demand.
6	<u>FC/29/2019-05/10 (A)</u>	Approval for starting two new B.Tech. programmes (I) B.Tech. (Mathematics & Computing)	The FC agreed to the proposal in principle to start new B.Tech programme as B.Tech (Mathematics & Computing) in Mathematics Department without any financial liability on the Institute.	The decision of the FC has been notified for implementation vide No.:NIT/HMR/Admn/37 ^t h BOG Min/2019/5238-42 dated 24 th May 2019. The matter needs no further action.	FC noted the action taken.
7	<u>BOG/37/2019-05/10(B)</u>	Approval for starting two new B.Tech. programmes (II) B.Tech. (Engineering Physics)	The FC approved the recommendations of SENATE for starting new B.Tech programme as B.Tech (Engineering Physics) in Physics Department, however directed the Institute to put up the proposal along with financial liability in terms of functional infrastructure support.	The decision of the FC has been notified vide No.:NIT/HMR/Admn/37 ^t h BOG Min/2019/5238-42 dated 24 th May 2019. As the Institute is in the process of framing new Course Curriculum so the proposal along with financial liability in terms of functional infrastructure support will be placed in next FC.	FC noted the action taken.
8	<u>FC/29/2019-05/11</u>	Approval for creating new Academic Centre as Centre for Biosciences & Bioengineering and to run new M.Tech. Programme as M.Tech. (Biotechnology)	The FC did not agree to the proposal for creating new academic centre as Centre for Biosciences & Bioengineering and to run new M.Tech programme as M.Tech (Biotechnology) and directed to review the proposal in totality with	The decision of the FC has been notified vide No.:NIT/HMR/Admn/37 ^t h BOG Min/2019/5243-44 dated 24 th May 2019. The matter needs no further action.	FC noted the action taken.

			special reference to employment opportunities in the area before proceeding further in the matter.		
9	<u>FC/29/2019-05/12</u>	Approval for renaming of Department of Architecture as Department of Architecture and Planning and to start new master's programme as M.Plan. (Urban & Regional Planning)	<i>The FC did not agree to the proposal however advised the Institute to explore the possibility of starting M.Des programme by involving the faculty of different disciplines like Mechanical, Architecture, Electronics & Material Science etc. to establish new Department of Design. FC also suggested to constitute a committee comprising of internal and external experts to design the curriculum of M.Des.</i>	The decision of the FC has been notified vide No.:NIT/HMR/Admn/37 ^h BOG Min/2019/5245-48 dated 24 th May 2019. In pursuance of FC decision, a committee has been constituted to explore the possibility to start a new department as Department of Design and to frame the curriculum of M.Des. vide Notification No.: NIT/HMR/Admn./F-16/Vol-32/2019/7597-20 dated 22/07/2019.	FC noted the action taken.
10	<u>FC/29/2019-05/13</u>	Approval for renaming of Centre for Material Science and Engineering as Department of Material Science and Engineering.	The FC recommended the proposal to rename Centre for Material Science and Engineering as Department of Material Science and Engineering to BOG for approval.	The decision of the FC has been notified vide No.:NIT/HMR/Admn/37 ^h BOG Min/2019/5249-52 dated 24 th May 2019 and further implemented by Notification No.:NIT/HMR/Admn./B OG-486/V-2/2019/5403-30 dated 27/05/2019. The matter needs no further action.	FC noted the action taken.
11	<u>FC/29/2019-05/14</u>	Approval for starting new M.Tech. programme in Chemical Engineering Department as M.Tech. (Chemical Engineering).	The FC recommended the proposal to start new M.Tech programme in Chemical Engineering Department as M.Tech (Chemical Engineering) without any additional financial implication to BOG for approval.	The decision of the FC has been notified for implementation vide No.:NIT/HMR/Admn/37 ^h BOG Min/2019/5253-55 dated 24 th May 2019. The matter needs no further action.	FC noted the action taken.

Q1

12	<u>FC/29/2019-05/15</u>	Approval for starting new M.Tech. programme in Mechanical Engineering Department as M.Tech. (Manufacturing).	The FC recommended the proposal to start new M.Tech programme in Mechanical Engineering Department as M.Tech (Manufacturing).	The decision of the FC has been notified for implementation vide No.:NIT/HMR/Admn/37 th BOG Min/2019/5256-58 dated 24 th May 2019. The matter needs no further action.	FC noted the action taken.
13	<u>FC/29/2019-05/16</u>	Adoption of Ministry of Finance Notification dated 31/01/2109 published in the Gazette of India Extraordinary Part-I Section-I regarding revision of New Pension Scheme.	The FC recommended the notification issued by the Ministry of Finance dated 31/01/2019 for adoption by the BOG.	The decision of the Board has been notified vide No.:NIT/HMR/Admn/37 th BOG Min/2019/5265-67 dated 24 th May 2019 and further implemented by Notification No.:NIT/HMR/Estt-232/Vol-II/6303-09 dated 20/06/2019. The matter needs no further action.	FC noted the action taken.
14	<u>FC/29/2019-05/17</u>	Approval for the extension of Dynamic Assured Career Progression Scheme (DACP) for the Doctors in the Institute as per recommendation of Oversight Committee.	<i>The FC recommended the adoption of procedure mentioned in the new RRs for Non-faculty for upward movement of Medical Officers in the Institute.</i>	The decision of the Board has been notified vide No.:NIT/HMR/Admn/37 th BOG Min/2019/5273-74 dated 24 th May 2019 and further implemented by Order No.:NIT/HMR/Estt-FC/BOG-527/2019/5834-40 dated 11/06/2019. The matter needs no further action.	FC noted the action taken.

PART-II: RATIFICATION & REPORTING ITEMS

FC/30/2019-08/04

A. RATIFICATION ITEMS:

- (I) To ratify the approval accorded for submission of Annual Account for the year 2017-2018 for certification.

DECISION:-

The FC ratified the decision.

B. REPORTING ITEMS: Nil

PART – III NEW ITEMS

FC/30/2019-08/05

TO CONSIDER AND APPROVE IMPROVED POLICY FOR UTILIZATION OF CORPUS FUND OF NIT HAMIRPUR.

DECISION:-

FC recommended the improved proposal for utilization of Corpus Fund encompassing the following:

- I. Improved Proposal for Addition in Corpus Fund:
Surplus of IRG shall be annually added to Corpus fund which includes the Academics Receipts, Institute share of Consultancy & Testing, Overhead charges of Research Projects, Interest earned on saving account and any other income.
- II. Improved Proposal for Utilization of Corpus Fund:
80% on Interest earned during previous financial year on Corpus Fund shall be utilized for ERP implementation, purchase of Laboratory equipments & softwares, Repair/Maintenance of equipments and upgradation of software, organization of Short Term Courses/ Faculty Development Programme, Organization of International Conference/National Conference/National Seminar/National Workshops and organization of expert Lectures with the due approval of the Director on proposals submitted through appropriate committee at the Institute level.
- III. Special One Time Proposal for Upgradation of Laboratories:
One time utilization of Fund created during TEQIP-I & II can be utilized for upgradation of Lab equipments and softwares while adhering to the guidelines of TEQIP – I & II in letter and spirit. However, current reserves of Institute share in Research & Consultancy shall be utilized for upgradation of Laboratories of Departments/Centres.

FC/30/2019-08/06

ADOPTION OF MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES & PENSION O.M. NO.1/5/2017-ESTT(PAY-1) AND TO EXTEND INCENTIVES TO NIT STAFF FOR ACQUIRING HIGHER QUALIFICATION.

DECISION:-

FC recommended the One-time lump sum incentive for acquiring fresh higher qualification subject to provisions contained in DoPT guidelines issued vide Office Memorandum No.1/2/89-Estt.(Pay-I) dated 09/04/1999 and subsequent amendments made in this regard from time to time.

FC/30/2019-08/07

TO CONSIDER AND APPROVE THE REVISED FEE STRUCTURE OF UG, PG AND PH.D. STUDENTS.

DECISION:-

FC recommended revised fee structure of UG, PG and Ph.D. students to BOG for approval as per Annexure-A enclosed. as

FC/30/2019-08/08

TO CONSIDER THE PROPOSAL REGARDING THE DELEGATION OF POWERS TO EXECUTE ADDITIONS/ALTERNATIONS/MODIFICATIONS ETC OF CIVIL OR ELECTRICAL WORKS IN THE EXISTING BUILDING AND EXECUTION OF ORIGINAL/MINOR WORKS AS PER PROVISION OF GFR-2017

DECISION:-

FC recommended the delegation of A/A & E/S power upto 30 lacs to Director, NIT Hamirpur and upto 50 lacs to BWC for minor works and works pertaining to repair and maintenance within the budgetary provisions of the Institute. However, in future, annual upper ceiling of repair and maintenance works shall be placed before FC/BOG for approval at the start of every financial year.

FC/30/2019-08/09

TO CONSIDER THE APPROVAL OF REVISED PLINTH AREA FOR THE C/O E-CLASSROOM AND C/O COMPUTER CENTRE AT NIT HAMIRPUR AND TO ACCORD APPROVAL FOR THE REVISED ESTIMATE FOR THE FURNITURE ITEMS OF E-CLASSROOM AND COMPUTER CENTRE.

DECISION:-

FC directed to place A/A & E/S of e-classrooms and Computer Centre separately along with following inputs:

1. Reasons for delay in project execution and cost escalation.
2. Need for increased Plinth area.
3. Procedure to be followed for procurement of furniture.

Apart from above, fund requirement be raised to Ministry for timely release of necessary grant.

FC/30/2019-08/10

TO CONSIDER AND APPROVE PROPOSALS UNDER FIRST PHASE OF "VISION FOR NEXT FIVE YEARS".

- (1) CONSTRUCTION OF NEW GIRL HOSTEL WITH CAPACITY OF 300 STUDENTS.
- (2) CONSTRUCTION OF ADDITIONAL BLOCK IN EXISTING BOYS HOSTEL WITH THE CAPACITY OF 200 STUDENTS.
- (3) RENOVATION OF LIG/MIG HOUSES (48 IN NUMBER) FOR TEACHING AND NON-TEACHING STAFF.

DECISION:-

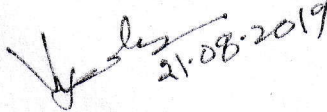
FC recommended the work at S.No. 01 & 02 to BOG for execution out of EWS Special Capital Grant and further recommended renovation of LIG/MIG houses at an estimated cost of 4.43 crore by making additional fund allocation under grant-in-aid OH-31 to accommodate newly recruited faculty and non-faculty staff.


FC/30/2019-08/11

TO CONSIDER AND APPROVE ADDITION IN CPDA GUIDELINES UNDER HEADS "B" AND "C".

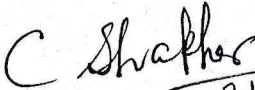
DECISION:-

FC deferred the item as it falls within the preview of NIT Council.


(Vinod Yadava)
Director


(Sushil Chauhan)
Registrar/Member Secretary

Approved


(Prof. Chandra Shakher)
Chairperson, BOG

ANNEXURE - A

National Institute Of Technology Hamirpur (HP)				
Fee Structure for Bachelor Students (B.Tech./ B.Arch./Dual Degree)				
Proposed Fee (in Rupees)				
Sr. NO.	Sub- Head /Particulars	1st Sem (Admission time)	2nd,4th,6th, 8th, 10th Sem	3rd,5th,7th, 9th Sem
Academic Fee (Semester- wise Fee)				
1	Tuition Fee	As per directions of MHRD		
2	Admission Fee(Rs. 1000, One time) Identity Card Fee(Rs. 250, One time) Examination Fee(Rs. 750 Per Semester) Medical Fee (Rs. 500 Per Semester) Library Registration Fee (Rs. 500 Per Semester)	3000	1750	1750
3	Alumni Fee (Rs. 1500, One time) Convocation Fee (Rs. 1500, One time) Student Welfare Fee (Rs. 500 Per Semester) Cultural Activities Fee (Rs. 500 Per Semester) Technical Activities Fee (Rs. 500 Per Semester) Seminar & Conference Fee (Rs. 500 Per Semester) Sports Fee (Rs. 500 Per Semester)	5500	2500	2500
4	Internet Charges Fee (Rs. 1500, Per semester) Common Facility Fee (Rs. 500, Per Semester)	2000	2000	2000
5	Room Rent Fee(Per Semester)	2500	2500	2500
6	Department Society Membership Fee(One time)	500	0	0
7	Student Safety Insurance Fee(Annual Basis)	250	0	250
8	Training & Placement Fee(Per Semester)	500	500	500
9	Institute Development Fee(Per Semester)	4000	4000	4000
10	Hostel, Library & Institute Caution Money (One Time)	5000	0	0
	Total Fee (Excluding Tuition Fee)	23250	13250	13500
NOTE : In case of Dual Degree , The Fee of Odd & Even semester will be charged in subsequent				

National Institute Of Technology Hamirpur (HP)				
Fee Structure for Master Students (M.Tech., M.Arch. M.Sc. & MBA)				
Proposed Fee (in Rupees)				
	Sub- Head /Particulars	1st Sem (Admission time)	2nd,4th Sem	3rd,Sem
Academic Fee (Semester- wise Fee)				
1	Tuition Fee	As per directions of MHRD		
2	Admission Fee(Rs. 1000, One time) Identity Card Fee(Rs. 250, One time) Examination Fee(Rs. 750 Per Semester) Medical Fee (Rs. 500 Per Semester) Library Registration Fee (Rs. 500 Per Semester)	3000	1750	1750
3	Alumni Fee (Rs. 1500, One time) Convocation Fee (Rs. 1500, One time) Student Welfare Fee (Rs. 500 Per Semester) Cultural Activities Fee (Rs. 500 Per Semester) Technical Activities Fee (Rs. 500 Per Semester) Seminar & Conference Fee (Rs. 500 Per Semester) Sports Fee (Rs. 500 Per Semester)	5500	2500	2500
4	Internet Charges Fee (Rs. 1500, Per semester) Common Facility Fee (Rs. 500, Per Semester)	2000	2000	2000
5	Room Rent Fee(Per Semester)	2500	2500	2500
6	Department Society Membership Fee(One time)	500	0	0
7	Student Safety Insurance Fee(Annual Basis)	250	0	250
8	Training & Placement Fee(Per Semester)	500	500	500
9	Institute Development Fee(Per Semester)	4000	4000	4000
10	Hostel, Library & Institute Caution Money (One Time)	5000	0	0
	Total Fee (Excluding Tuition Fees)	23250	13250	13500
*	M.Tech./M.Arch. Dissertation Evaluation and Examination Fee	5000		
#	M.Sc/MBA Project Evaluation and Examination Fee	1000		
NOTE : The Fee of Odd & Even semester will be charged in subsequent semesters respectively				

* Chargeable at the time of Disertation Evaluation

Chargeable at the time of Project Evalauation

National Institute of Technology Hamirpur (HP)				
Fee Structure for Ph.D. Full Time Research Scholars (Hostelers)				
Proposed Fee (in Rupees)				
	Sub- Head /Particulars	At the time of Registration	Even Semester	Odd Semester
	Academic Fee (Semester- wise Fee)			
1	Tuition Fee	As per directions of MHRD		
2	Admission Fee(Rs. 1000, One time) Identity Card Fee(Rs. 250, One time) Examination Fee(Rs. 750 Per Semester) Medical Fee (Rs. 500 Per Semester) Library Registration Fee (Rs. 500 Per Year)	3000	1250	1750
3	Alumni Fee (Rs. 1500, One time) Convocation Fee (Rs. 1500, One time) Student Welfare Fee (Rs. 500 Per Semester) Seminar & Conference Fee (Rs. 1500 Per Year) Sports Fee (Rs. 500 Per Semester)	5500	1000	2500
4	Internet Charges Fee (Rs. 1500, Per semester) Common Facility Fee (Rs. 500, Per Semester)	2000	2000	2000
5	Room Rent Fee(Per Semester)	2500	2500	2500
6	Department Society Membership Fee(One time)	500	0	0
7	Student Safety Insurance Fee(Annual Basis)	250	0	250
8	Training & Placement Fee(Per Semester)	500	500	500
9	Institute Development Fee(Per Semester)	4000	4000	4000
10	Hostel, Library & Institute Caution Money (One Time)	5000	0	0
	Total Fee (Excluding Tuition Fees)	23250	11250	13500
*	Ph.D Thesis Evaluation and Examination Fee	15000		
* Chargeable only at the time of Thesis Evaluation				

National Institute of Technology Hamirpur (HP)				
Fee Structure for Ph.D. Full Time Research Scholars (Non-Hosteler)				
Proposed Fee (in Rupees)				
	Sub- Head /Particulars	At the time of Registration	Even Semester	Odd Semester
Academic Fee (Semester- wise Fee)				
1	Tuition Fee	As per directions of MHRD		
2	Admission Fee(Rs. 1000, One time) Identity Card Fee(Rs. 250, One time) Examination Fee(Rs. 750 Per Semester) Medical Fee (Rs. 500 Per Semester) Library Registration Fee (Rs. 500 Per Year)	3000	1250	1750
3	Alumni Fee (Rs. 1500, One time) Convocation Fee (Rs. 1500, One time), Student Welfare Fee (Rs. 500 Per Semester) Seminar & Conference Fee (Rs. 1500 Per Year) Sports Fee (Rs. 500 Per Semester)	5500	1000	2500
4	Internet Charges Fee (Rs. 1500, Per semester) Common Facility Fee (Rs. 500, Per Semester)	2000	2000	2000
5	Department Society Membership Fee(One time)	500	0	0
6	Student Safety Insurance Fee(Annual Basis)	250	0	250
7	Training & Placement Fee(Per Semester)	500	500	500
8	Institute Development Fee(Per Semester)	4000	4000	4000
9	Library & Institute Caution Money (One Time)	5000	0	0
	Total Fee (Excluding Tuition Fees)	20750	8750	11000
*	Ph.D Thesis Evaluation and Examination Fee	15000		
* Chargeable only at the time of Thesis Evaluation				

National Institute of Technology Hamirpur (HP)				
Fee Structure for Ph.D. Part Time Research Scholars				
Proposed Fee (in Rupees)				
	Sub- Head /Particulars	At the time of Registration	Even Semester	Odd Semester
	Academic Fee (Semester- wise Fee)			
1	Tuition Fee	As per directions of MHRD		
2	Admission Fee(Rs. 1000, One time) Identity Card Fee(Rs. 250, One time) Examination Fee(Rs. 750 Per Semester) Library Registration Fee (Rs. 500 Per Year)	2500	750	1250
3	Student Welfare Fee (Rs. 500 Per Semester) Seminar & Conference Fee (Rs. 1500 Per Year) Alumni Fee (Rs. 1500, One time) Convocation Fee (Rs. 1500, One time)	5000	500	2000
4	Institute Development Fee(Per Semester)	3000	3000	3000
5	Library & Institute Caution Money(One Time)	5000	0	0
	Total Fee (Excluding Tuition Fees)	15500	4250	6250
*	Ph.D Thesis Evaluation and Examination Fee	15000		
* Chargeable only at the time of Thesis Evaluation				