

राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

[भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान]

NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR

HAMIRPUR (H.P.) - 177 005 (INDIA)

[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

MINTUES OF THIRTY FOURTH (34TH) MEETING OF FINANCE COMMITTEE HELD ON 10TH SEPTEMBER, 2020 N BOARD ROOM OF NIT HAMIRPUR THROUGH ONLINE MODE.

The following members of Finance Committee attended the meeting:

- | | | |
|---|---|------------------|
| 1 | Prof. Chandra Shakher
Professor Emeritus,
IDDC, IIT Delhi | Chairman |
| 2 | Prof. Lalit Kumar Awasthi
Director,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Member |
| 3 | Sh. Pawan Kumar
Under Secretary (TS-III)
Nominee of Additional Secretary (TE),
Ministry of HRD, Govt. of India, New Delhi. | Member |
| 4 | Sh. Dhananjay Kumar Singh
Deputy Secretary (Finance), IFD
Nominee of Joint Secretary & Financial Advisor,
Ministry of HRD, Govt. of India, New Delhi. | Member |
| 5 | Prof. Yogesh Gupta
Registrar,
National Institute of Technology Hamirpur,
Hamirpur (HP) – 177005 | Secretary |

Prof. Chandra Shakher, Hon'ble Chairperson, BoG and Members, Sh. Dhananjay Kumar Singh, Sh. Pawan Kumar, attended the meeting through ONLINE MODE.

At the very outset, the Hon'ble Chairperson extended a warm welcome to Prof. Lalit Kumar Awasthi, Director NIT Jalandhar also taking over as Director, NIT Hamirpur and the other members and thanked them for sparing their valuable time for attending the meeting.

The proceedings of 34th meeting of Finance Committee was started by the Secretary Dr. Yogesh Gupta, Registrar with the permission of Chairman. The outcome of the discussions and decisions are presented point-wise, as under:-

Yogesh Gupta

Part-I: COMMENTS, CONFIRMATION AND ATR ITEMS

FC/MIN/34/2020-09/01: Comments received after circulation.

It is submitted before the FC that been received from Sh. Dhananjay Singh (after discussion by him with JS&FA, MHRD) on Item No.FC/33/2020-03/06 and the same have been incorporated in the minutes of 33rd FC:-

"The said delegation is to be exercised by the Director while ensuring appraisal by the Building and Works Committee in case of the procurement of works and while also ensuring compliance of the relevant provisions in the extant General Financial Rules and CVC guidelines in all cases of procurement of works or goods or services. Also, the financial powers delegated to the Director may not be further delegated to other authorities"

DECISION:

The FC noted the comments received on the minutes of 33rd meeting of FC.

FC/MIN/34/2020-09/02:- Confirmation of minutes of last meeting of FC.

DECISION:

The Finance Committee confirmed the minutes of the 33rd meeting of FC held on 12/06/2020 after incorporating the comments received from Hon'ble members.

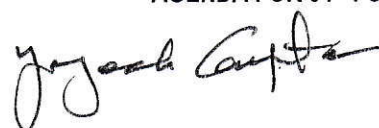
FC/MIN/34/2020-09/03:-Action Taken Report (ATR) on the Minutes of previous meetings of FC.

The item-wise ATR on the minutes of previous FC is submitted as under:-

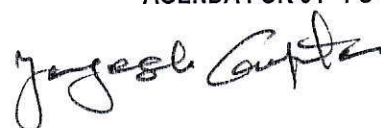
S. N.	Item No.	Agenda	Decision of Last FC	Action Taken	Decision taken in the 34 th Finance Committee held on 10.9.2020
1	<u>FC/31/2019-09/05</u>	To place proposal for special one-time up-gradation of laboratories.	The FC directed to put up Department-wise DPR along with budget estimate of equipments to be procured in next FC meeting.	In compliance of the decision of FC, the department wise DPRs are placed for kind perusal of FC, please.	The committee after perusal of individual DPRs recommended the proposed Department wise DPR(s) to the BOG for procurement of equipments as per the purchase procedure enunciated in the GFR-2017 & other procedure like GeM etc..
2	<u>FC/32/2020-01/05</u>	To place replies to Audit-Paras as per list received at the finance section of	The FC desired that classification of Audit-paras be put up in next meeting as per	In compliance of the decision of FC, unit-wise Audit Paras of CAG with upto date status is placed as Annexure,	The FC perused the outstanding CAG Audit paras s unit wise & directed that



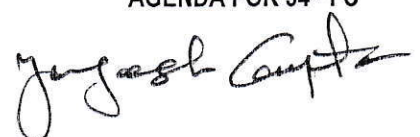
		MHRD.	following sections: 1. Establishment & Service 2. Procurement 3. Works 4. Accounts	please.	necessary action may be continued to drop these paras and ATR be reported /submitted periodically to the committee in the next meeting.
3	<u>FC/32/2020-01/06</u>	To consider and approve honorarium of additional duty of Hindi Bhasha Adhikari.	The FC recommended honorarium of Rs. 5000/- per year for assigning additional duty of Hindi Bhasha Adhikari.	The decision of FC has been notified for implementation vide Letter No.NIT/HMR/40 th BOG MIN/2020/1194-96 dated 10/02/2020 which has further been implemented vide Notification No. NIT/HMR/Estt-520/20201567-70 dated 12/02/2020. The matter needs no further action, hence may allow to drop the item.	The FC noted the action taken and allowed to drop the item.
4	<u>FC/32/2020-01/07</u>	To consider and approve the proposal for procurement of new vehicle in lieu of the condemned one.	FC recommended the procurement of Toyota Innova through GeM at an estimate cost of Rs. 18 lacs (Base price) and condemned vehicle may be utilized for academic purpose for demonstration to students.	The decision of FC has been notified for implementation vide Letter No.NIT/HMR/40 th BOG MIN/2020/1197-98 dated 10/02/2020. Further it is submitted before the FC that new vehicle has been purchased in August-20 and put to use. The matter needs no further action, hence may allow to drop the item.	The FC noted the action taken and allowed to drop the item.
5	<u>FC/32/2020-01/08</u>	Adoption and implementation of decision of Council of National Institutes of Technology, Science Education and Research (NITSER) regarding tuition fees waiver for SC/ST/PH category of students	FC recommended to adopt the decision taken in 12 th meeting of NITSER for implementation in NIT Hamirpur from academic session 2020-21 onwards and same is reproduced as under:	The decision of FC has been notified for implementation vide Letter No.NIT/HMR/40 th BOG MIN/2020/1204-06 dated 10/02/2020. The matter needs no further action, hence may allow to drop.	The FC noted the action taken and allowed to drop the item.



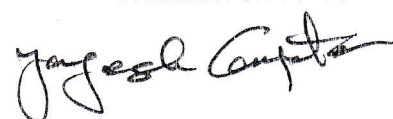
		of M.Tech. Programmes in NITs and IEST.	<i>"The Council deliberated on the agenda and decided to extend tuition fees waiver to SC/ST/PH M.Tech. students in NITs & IEST where such waiver is not available to SC/ST/PH M.Tech. students."</i>		
6	<u>FC/33/2020-03/05</u>	To place the proposal of financial liability in terms of functional infrastructural support of approved B.Tech. programme (engineering Physics).	The matter was discussed at length and it has been clarified that starting of B.Tech Programme (Engineering Physics) with an intake of Forty (40) will come along with reduction in the intake of Dual Degree (Electronics & Communication Engineering) programme from 60 to 20. Thus, keeping the total intake at Institute level unaltered and therefore no need of additional requirement of manpower (faculty & staff) and physical requirement (Class rooms, furniture, hostel etc.). The FC finally recommended to the Board, financial liability of Rs. 7.51 lacs (plus taxes and 20% inflation) towards lab equipments for academic session 2022-23 only.	The decision of FC has been notified for implementation vide Letter No.:NIT/HMR/33 rd FC MIN/2020/70-72 dated 28/08/2020. The updated status on the matter shall be reported in next meeting.	FC noted the action taken.
7	<u>FC/33/2020-03/06</u>	To consider delegation of financial powers in favour of Director	The FC considered the proposal and recommended administrative approval and financial	The decision of FC has been notified for implementation vide Letter No.NIT/HMR/33 rd	The committee after perusal of proposal recommended the delegation of



		and other authorities for granting of administrative approvals and expenditure sanction with respect to procurement of goods.	<p>sanction power in favour of Director upto Rs. 50.00 Lac per proposal / Item with a maximum rider of Rs. 4.0 crores in a Financial Year subject to availability of budgetary provisions & allocations. All the proposals of procurement of goods above 50.00 lacs per proposal/item or after incurring total expenditure of Rs. 4.0 crores be brought to BOG for approval on the recommendation of FC.</p> <p>The said delegation is to be exercised by the Director while ensuring appraisal by the Building and Works Committee in case of the procurement of works and while also ensuring compliance of the relevant provisions in the extant General Financial Rules and CVC guidelines in all cases of procurement of works or goods or services. Also, the financial powers delegated to the Director may not be further delegated to other authorities.</p> <p>However, financial power for other authorities may be evolved at Institute level in line with GFR-2017.</p>	<p>FC MIN/2020/73-77 dated 28/08/2020.</p> <p>The Institute has further devised the delegation of financial powers to various functionaries as placed as Annexure.</p>	financial powers to the Institute functionaries under the overall control of the Director, NIT Hamirpur
8	<u>FC/33/2020-03/07</u>	To consider and approve the guidelines for appointment of temporary faculty	The matter was discussed at length and FC recommended that Director may appoint "Temporary	The decision of FC has been notified for implementation vide Letter No.NIT/HMR/33 rd	The FC noted the action taken and allowed to drop the item.



		and proposed consolidated salary for the same.	<p>Faculty on Consolidated Salary within the sanctioned strength to tide over serious shortage of faculty to handle UG & PG teaching load for a period not exceeding twelve months through an Adhoc-Selection Committee of the following composition:</p> <ol style="list-style-type: none"> 1. Director or his/her Nominee Chairman 2. Two experts nominated by the Director-Members 3. Any one Dean nominated by Director-Member 4. Head of concerned Department- Member <p>Further, FC recommended that the Essential Qualification for such type of Temporary Faculty in all Departments shall be Ph.D. degree in relevant field with first class in the preceding degree(s) (derived from Schedule-E of NIT Statutes for entry level post) on the consolidated salary of Rs. 70,000/- per month. In Architecture Department, the Director may also appoint Temporary Faculty having M.Arch/M.Plan. degree with first class both at PG & UG (B.Arch./B.Plan.) and one year professional experience (derived from Schedule-E of NIT Statutes for entry level post) on the</p>	<p>FC MIN/2020/78-81 dated 28/08/2020.</p> <p>The matter needs no further action, hence may allow to drop.</p>	
--	--	--	---	--	--



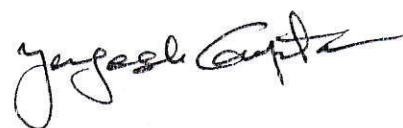
			consolidated salary of Rs. 60,000/- per month. The FC also directed that the Institute should put more efforts to recruit regular faculty to avoid such type of appointments.		
9	<u>FC/33/2020-03/07</u>	To place MHRD Notification F.No.36-6/2019-TS.III dated 2 nd April, 2020 regarding annual allocation for the financial year 2020-2021 and expected expenditure in financial year 2020-2021 for appraisal.	The FC took note of Annual allocation and Expected Short-fall (Rs.22.61 crore) in OH-31 allocation for Financial Year 2020-2021. The FC further advised the Institute to take appropriate austerity measures to manage the expenses of the Institute within allocation already made.	The decision of FC has been notified for implementation vide Letter No.NIT/HMR/33 rd FC MIN/2020/82-84 dated 28/08/2020. It is submitted before the FC that, necessary austerity measures has been initiated and implemented like to defer the Mobile & CPDA expenditure, and also efforts are afoot to identity where necessary saving could be made as an austerity measure.	The FC noted the action taken and allowed to drop the item.

PART-II: RATIFICATION & REPORTING ITEMS

FC/MIN/34/2020-09/04

A. RATIFICATION ITEMS: Nil

B. REPORTING ITEMS:



PART – III NEW ITEMS

FC/MIN/34/2020-09/05

APPROVAL OF ANNUAL ACCOUNTS REPORT FOR THE FINANCIAL YR. 2019-20

DECISION:

The committee deliberated on the Annual Accounts for the year (2019-2020) and while approving the same, it was desired & directed especially to go through or re-examine the {schedule-17} regarding expenditure incurred on (Outsourced component) and be placed in the next meeting of the FC with detailed report.

FC/MIN/34/2020-09/06

APPROVAL FOR WRITING OFF LAPTOPS ISSUED TO VARIOUS FACULTY MEMBERS & LABS OF NIT HAMIRPUR VALUING RS.1,01,93,261/-.

DECISION:

The committee after deliberation on the matter, recommended the proposal of the Institute to donate (202) obsolete laptops to poor or needy students in Government Schools if they are in working condition. If Govt. schools in radius of 25 KM are not willing or accepting the Laptops, these may be distributed to needy students and even if still they are not taken by anyone, Laptops be write off @ Rs.100/-each..

FC/MIN/34/2020-09/07

PROPOSAL FOR SEEKING FINANCIAL APPROVAL FOR THE PROCUREMENT OF 75 NOS. LAPTOPS FOR FACULTY MEMBERS AMOUNTING TO RS. 60,00,000/- (RUPEES SIXTY LAC) + (TAXES EXTRA AS PER CENTRAL GOVT. NORMS) THROUGH GOVT-E-MARKETPLACE (GEM) ALONG WITH INCLUSION OF LAPTOPS/DESKTOPS & DIGITAL WRITING PADS AS ADDENDUM TO BOG DECISION NO. BOG/38/2029-08/12.

DECISION:


FC recommended the proposal to procure 75 No. of Laptops worth to Rs.60,00,000/- (Rs. Sixty Lac) + (Taxes extra as per Central Government Norms) through GeM along with inclusion of Laptops/Desktops & Digital Writing Pads strictly as per provision contained in GFR-2017 & other prevalent purchase procedures.

FC/MIN/34/2020-09/08

RE-ESTABLISHING THE CENTRE FOR ENERGY AND ENVIRONMENTAL ENGINEERING

DECISION:

After detailed deliberation and perusal of agenda item in depth, the committee proposed and recommended that Institute may primarily constitute a committee of national renowned/experts, 3-4 in numbers in the area of Energy & Environmental. The committee will go through infrastructural facilities, manpower, laboratory facilities, research publication, placement data of students, patents and scope/demand in the relevant area in the present scenario. After having the detailed report in all



respect from the constituted committee, the Institute may submit its recommendations in the next meeting.

FC/MIN/34/2020-09/09

ANNUAL UPPER CEILING FOR REPAIR AND MAINTENANCE WORKS.

DECISION:

After perusal of agenda item, the committee recommended the proposal of Annual Upper Ceiling for repair and maintenance amounting to Rs.1.70 Cr.

FC/MIN/34/2020-09/10

ONE TIME RELAXATION FOR BOOKING OF AIR TICKETS FOR THE PURPOSE OF LTC FROM PRIVATE TRAVEL AGENTS AS PER DOPT OM NO.31011/2/2018-ESTT(A.IV) DATED 10-12-2018

DECISION:

The committee discussed the matter in depth and observed that in the instant matter albeit the journey has been undertaken by the individual officers/officials through Air India but the tickets had been booked/reserved through HIRC (Private agent) and not through the authorized agents notified by the DoPT. The committee while perusing the **DOPT OM NO.31011/2/2018-ESTT(A.IV) DATED 10-12-2018** observed that there is hardship to the individual. The committee resolved that to save from the hardship of the all officers/officials indicated in the agenda items, committee propose and recommends to impose penalty on the individual @ 30% on the billed amount and settle the issue. The committee resolves that this would be one time relaxation and not to be used as precedent.

The meeting ended with a vote of thanks to the chair.

Yogesh Gupta
(Dr. Yogesh Gupta)
Secretary (FC) 22/9/20.