



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

[भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान]

NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR

HAMIRPUR (H.P.) - 177 005 (INDIA)

[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

MINUTES OF THIRTY FIFTH (35TH) MEETING OF FINANCE COMMITTEE HELD ON 15th JANUARY 2021 IN BOARD ROOM OF NIT HAMIRPUR THROUGH ONLINE MODE.

The following members of Finance Committee attended the meeting:

1	Prof. Chandra Shakher Professor Emeritus, IDDC, IIT Delhi	Chairman
2	Prof. Lalit Kumar Awasthi Director, National Institute of Technology Hamirpur, Hamirpur (HP) – 177005	Member
3	Mrs. Darshana M. Dabral Joint Secretary & Financial Advisor, IFD Ministry of Education, Govt. of India, New Delhi.	Member
4	Sh. Madan Mohan Additional Director General (Hr.Edu.) Nominee of Additional Secretary (TE), Ministry of Education, Govt. of India, New Delhi.	Member
5	Dr. Yogeswar Dutt Sharma Professor, Department of Mathematics, National Institute of Technology Hamirpur, Hamirpur (HP) – 177005.	Member
6	Prof. R.K. Dutta Registrar, National Institute of Technology Hamirpur, Hamirpur (HP) – 177005	Secretary

Prof. Chandra Shakher, Hon'ble Chairperson, BoG and Members, Mrs. Darshana M. Dabral, Sh. Madan Mohan attended the meeting through ONLINE MODE.

The proceedings of 35th meeting of Finance Committee were started by the Secretary Prof. R. K. Dutta, Registrar with the permission of Chair. The outcome of the discussions and decisions are presented point-wise, as under:-

Signature

Part-I: COMMENTS, CONFIRMATION AND ATR ITEMS

FC/MIN/35/2021-01/01: Comments received after circulation.

DECISION:

The Finance Committee noted that no comments were received on the minutes of 34th meeting of FC.

FC/MIN/35/2021-01/02:- Confirmation of minutes of last meeting of FC.

DECISION:

The Finance committee confirmed the minutes of the 34th meeting held on 10/09/2020.

FC/MIN/35/2021-01/03:-Action Taken Report (ATR) on the Minutes of previous meetings of FC.

The item-wise ATR on the minutes of previous FC decision is submitted as under:-

S.N.	Item No.	Agenda	Decision of Last FC	Action Taken	Decision taken in the 35 th Finance Committee held on 15/01/2021
1	<u>FC/31/2019-09/05</u>	To place proposal for special one-time up-gradation of laboratories.	The committee after perusal of individual DPRs recommended the proposed Department wise DPR(s) to the BOG for procurement of equipment's as per the purchase procedure enunciated in the GFR-2017 & other procedure like GeM etc.	The decision of FC has been notified for implementation vide letter No.NIT/HMR/Admin/34 th Min./2020/95-111 dated 24/09/2020. Hence item may be allowed to close the item..	The FC noted the action taken and allowed to close the item.
2	<u>FC/32/2020-01/05</u>	To place replies to Audit-Paras as per list received at the finance section of MHRD.	The FC perused the outstanding CAG Audit paras unit wise & directed that necessary action may be continued to close these paras and ATR be reported /submitted periodically to the committee in the next meeting.	It is submitted before the FC that sincere efforts has been taken/ are being taken to close the paras. As per the ATR, the replies/factual points as received from the concerned Section/Unit of the Institute, the same will be submitted before the Audit Party of CAG Chandigarh in person to consider the reply and close the paras. The CAG has informed that the audit for the financial year 2019-2020 will	The FC noted the action taken and directed to place the audit report in the next meeting of FC with updated status of each audit para. However, it is also desired that as per the MoE directive the complete status on the following

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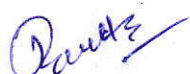
				be conducted at its HQ Chandigarh and officers/officials are being deputed for the purpose along with record. Matter submitted for information and further direction please.	points may be brought in the next meeting by agenda item: 1. Status of Court cases. 2. Status of Grievances 3. Status of Audit Paras
3	<u>FC/33/2020-03/05</u>	To place the proposal of financial liability in terms of functional infrastructural support of approved B.Tech. programme (engineering Physics).	The matter was discussed at length and it has been clarified that starting of B.Tech Programme (Engineering Physics) with an intake of Forty (40) will come along with reduction in the intake of Dual Degree (Electronics & Communication Engineering) programme from 60 to 20. Thus, keeping the total intake at Institute level unaltered and therefore no need of additional requirement of manpower (faculty & staff) and physical requirement (Class rooms, furniture, hostel etc.). The FC finally recommended to the Board, financial liability of Rs.7.51 lacs (plus taxes and 20% inflation) towards lab equipments for academic session 2022-23 only.	The decision of FC has been implemented vide notification No.NIT/HMR/FC/BOG (Academic)/2020/29127-31 dated 02/09/2020. Hence, may be allowed to close the item.	The FC noted the action taken and allowed to close the item.
4	<u>FC/33/2020-03/06</u>	To consider delegation of financial powers in favour of Director and other authorities for granting of administrative	The committee after perusal of proposal recommended the delegation of financial powers to the Institute functionaries under the overall control of the Director, NIT Hamirpur.	In compliance to the decision of the FC, Institute has delegated the financial powers to various officers/ functionaries vide notification No.NIT/HMR/S&PS/DFR/2020/86-840 dated 14/10/2020.	The FC noted the action taken and allowed to close the item.



		approvals and expenditure sanction with respect to procurement of goods.		Hence, may be allowed to close the item.	
5	<u>FC/34/2020-09/05</u>	Approval of Annual Accounts Report for the Financial Year 2019-20	<i>The committee deliberated on the Annual Accounts for the year (2019-2020) and while approving the same, it was desired & directed especially to go through or re-examine the {schedule-17} regarding expenditure incurred on (Outsourced component) and be placed in the next meeting of the FC with detailed report.</i>	In view of observations made by the FC, it is submitted that the expenditure incurred on outsourced/contract/part time employees was previously incorporated in Schedule-15 under Staff payment and benefits (Establishment Expenses) has now been rectified and reflected in Schedule-17 part C (other) sub part (r & s) wages/outsourcing and salary contract/part time staff respectively.	The FC noted the action taken and allowed to close the item.
6	<u>FC/34/2020-09/06</u>	Approval for writing off laptops issued to various faculty members & labs of NIT Hamirpur valuing Rs.1,01,93,261/-.	<i>The committee after deliberation on the matter, recommended the proposal of the Institute to donate (202) obsolete laptops to poor or needy students in Government Schools if they are in working condition. If Govt. schools in radius of 25 KM are not willing or accepting the Laptops, these may be distributed to needy students and even if still they are not taken by anyone, Laptops be write off @ Rs.100/- each.</i>	The decision of the FC has been notified for implementation vide letter No.NIT/HMR/Admin/34 th FC Min./2020/123-125 dated 24/09/2020. The status report will be submitted in next meeting of FC.	The FC noted the action taken.



7	<u>FC/34/2020-09/07</u>	Proposal for seeking financial approval for the procurement of 75 nos. laptops for faculty members amounting to Rs. 60,00,000/- (Rupees Sixty Lac) + (taxes extra as per Central Govt. norms) through Govt-e-Marketplace (GeM) along with inclusion of laptops/desktops & digital writing pads as addendum to BOG decision No.BOG/38/2029-08/12	<i>FC recommended the proposal to procure 75 No. of Laptops worth to Rs.60,00,000/- (Rs. Sixty Lac) + (Taxes extra as per Central Government Norms) through GeM alongwith inclusion of Laptops/Desktops & Digital Writing Pads strictly as per provision contained in GFR-2017 & other prevalent purchase procedures.</i>	The decision of the FC has been notified for implementation vide letter No.NIT/HMR/Admin/34 th FC Min./2020/126-128 dated 24/09/2020. The outcome will be reported in next meeting of FC.	The FC noted the action taken.
8	<u>FC/34/2020-09/08</u>	Re-establishing the Centre for Energy and Environmental Engineering	<i>After detailed deliberation and perusal of agenda item in depth, the committee proposed and recommended that Institute may primarily constitute a committee of national renowned/experts, 3-4 in numbers in the area of Energy & Environmental. The committee will go through infrastructural facilities, manpower, laboratory facilities, research publication, placement data of students, patents and scope/demand in the relevant area in the present scenario. After having the detailed report</i>	The decision of FC has been notified for implementation vide letter No.NIT/HMR/Admin/34 th FC Min./2020/129-131 dated 24/09/2020 and further a three members committee has been constituted vide office order No.NIT/HMR/ACAD/Restructuring CEEE/2020/31536-40 dated 12/11/2020. The matter is under active process by the committee and status will be reported in next meeting of FC.	The FC noted the action taken and it was informed that a new item has been brought out.



			<i>in all respect from the constituted committee, the Institute may submit its recommendations in the next meeting.</i>		
9	<u>FC/34/2020-09/09</u>	Annual upper ceiling for repair and maintenance works.	<i>After perusal of agenda item, the committee recommended the proposal of Annual Upper Ceiling for repair and maintenance amounting to Rs.1.70 Cr.</i>	The decision of FC has been notified for implementation vide letter No. NIT/HMR/Admin/34 th FC Min./2020/132-134 dated 24/09/2020, hence item may be allowed to close.	The FC noted the action taken and allowed to close the item.
10	<u>FC/34/2020-09/10</u>	One Time Relaxation for booking of air tickets for the purpose of LTC from private travel agents as per DoPT OM No.31011/2/2018-Estt(A.IV) dated 10-12-2018	<i>The committee discussed the matter in depth and observed that in the instant matter albeit the journey has been undertaken by the individual officers/officials through Air India but the tickets had been booked/reserved through HITC (Private agent) and not through the authorized agents notified by the DoPT. The committee while perusing the DOPT OM NO.31011/2/2018-Estt(A.IV) DATED 10-12-2018 observed that there is hardship to the individual. The committee resolved that to save from the hardship of the all</i>	The decision of FC has been notified vide letter No. NIT/HMR/Admin/34 th FC Min./2020/135-139 dated 24/09/2020 and further implemented vide office order No. NIT/HMR/Admn/Audit-303/V-10/2020/8078-81 dated 03/11/2020. Hence item may be allowed to close please.	The FC noted the action taken and allowed to close the item.



			<p>officers/officials indicated in the agenda items, committee propose and recommends to impose penalty on the individual @ 30% on the billed amount and settle the issue.</p> <p>The committee resolves that this would be one time relaxation and not to be used as precedent.</p>		
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PART – II RATIFICATION & REPORTING ITEMS

FC/MIN/35/2021-01/04

A. Ratification Items

None

B. Reporting Items

(I) Special cash package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees during the Block Year 2018-2021.

It is submitted that the Institute has implemented the provisions of Ministry of Finance Govt. of India OM circulated vide file F.No.12(2)/2020-EII(A) dated 12/10/2020 with regard to Special Cash Package equivalent in lieu of Leave Travel Concession Fare for Central Government Employees for the Block Year 2018-21 and further instructions as issued by Ministry of Education vide letter F.No.33-3/2020-TS.III dated 28/10/2020 vide notification dated 14.12.2020

DECISION:

The FC noted the action taken in the matter.



NEW ITEM**FC/MIN/35/2021-01/05**

ADOPTION OF OFFICE MEMORANDUM NO. F.9/4/2020-PPD DATED 12TH NOVEMBER, 2020 FOR REDUCTION OF PERFORMANCE SECURITY FROM EXISTING 5-10% TO 3% OF THE VALUE OF THE CONTRACT.

DECISION:

The FC resolved to adopt the said OM dated 12/11/2020 in toto.

FC/35/2021-01/06

PROPOSAL FOR SUBSCRIPTION OF YOURdOST ONLINE PLATFORM FOR WELFARE OF STUDENTS OF NIT HAMIRPUR AND CHARGING OF ITS EXPENDITURE UNDER STUDENT WELFARE FUND

DECISION:

FC agreed to the proposal for a period of one year and desired that an agreement for a period of one year may be executed with the firm and extension if any shall be based on the performance of the firm and feedback from the students and other stakeholders. The chargeable head to this effect shall be from Student Welfare Fund.

FC/35/2021-01/07

APPROVAL FOR ALLOWING STIPEND TO M.TECH STUDENTS IN RUNNING DEPARTMENTS INCLUDING STUDENTS OF 5TH YEAR DUAL DEGREE PROGRAMME

DECISION:

After detailed discussion by the FC, it was resolved in the matter as under:

- 1. Agreed to allow the stipend to the 5th year students of Dual Degree programme for the year 2020-21 out of regular GIA under 31.02 (Scholarship) Head.*
- 2. Also agreed to allow the stipend to the M.Tech students of other running departments with the stipulation that regarding to physical verification of documents required for releasing of stipend or scholarship may either be got verified by the students themselves from the nearest NIT in concerned State and submit to NIT Hamirpur.*



FC/35/2021-01/08

MANDATORY INCLUSION OF NIT HAMIRPUR UNDER FULLY SELF-FINANCED SCHEME OF NCC AND THEREBY CHARGING OF ITS EXPENDITURE TO THE STUDENT WELFARE FUND

DECISION:

FC principally approved the proposal and allowed to be operated from the financial year 2021-22.

FC/35/2021-01/09

TO PLACE THE REQUEST OF THE VENDORS REGARDING WAIVING-OFF OF SHOP RENT IN VIEW OF COVID-19 PANDEMIC.

DECISION:

FC did not approved the proposal.

FC/35/2021-01/10

CONSIDERING REQUEST OF MR. RAMAN KUMAR, SUPERINTENDENT, NIT HAMIRPUR (HP) FOR THE GRANT OF PAY SCALE SINCE JOINING OF THE POST AS SENIOR ASSISTANT OF RS.5800-9200 (HP STATE SCALE) COMPARED WITH CENTRAL PAY SCALE OF RS. 5500-9000 WITH GRADE PAY OF RS. 4200/- AS PER MHRD LETTER NO. F-48-5/2004-IFD DATED 13/12/2005 &SUBSEQUENT NO. F.6-6/2009-TS-III DATED 26/05/2009.

DECISION:

FC perused the item, committee report and deliberated on the matter, desired & directed that Institute firstly examine the report of the Committee and place the matter in next meeting with its recommendations.

FC/35/2021-01/11

APPROVAL OF "INNOVATION, STARTUP & ENTREPRENEURSHIP POLICY" TO STRENGTHEN AND TO CREATE INNOVATION AND STARTUP FUND CULTURE SO AS TO DEVELOP AN ENVIRONMENT OF TECHNICAL CREATIVITY AND COMMERCIALIZATION

DECISION:

The FC while agreeing with the proposal in principle desired that the Institute may firstly evolves its exhaustive policy and submit in its next meeting.



FC/35/2021-01/12

TO PLACE THE PROPOSAL REGARDING APPROVAL OF "PROPOSED INTELLECTUAL PROPERTY RIGHT-POLICY, PROCEDURE AND FORMS" TO STRENGTHEN AND CATALYZE THE R & D BASE, PROTECTION FOR INTELLECTUAL CREATION TO PROVIDE AN ENVIRONMENT OF INTELLECTUAL CREATIVITY AND COMMERCIALIZATION OF INSTITUTE

DECISION:

The FC deliberated on the matter and resolved that being a matter of greater importance, the policy on the matter which is devised by the Institute be presented in PPT form and may submit in its next meeting.

FC/35/2021-01/13

TO PLACE THE ITEM REGARDING FUND REQUISITIONS FOR PURCHASING OF BOOKS, E-BOOKS, JOURNALS, E-JOURNAL, FURNITURE ETC. UNDER (CAPITAL EXPENDITURE) HEAD-35 AND AMC, TURNITIN AND OTHER MISC. EXPENSES UNDER GENERAL GRANT HEAD.

DECISION:

F C agreed for the item proposed under the agenda item except Turnitin from next financial year. It was also advised to use the software "URKUND" instead of Turnitin.

FC/35/2021-01/14

REGARDING TA/DA RULES FOR THE OUTSOURCE SKILLED & UN-SKILLED STAFF INCLUDING DRIVER / CLEANER

DECISION:

The FC deliberated the matter and resolved that since the drivers/cleaners are being engaged through outsource means, therefore the Institute may form an agreement or incorporate the condition indicating therein TA/DA, over-time, night halt allowance etc. to be allowed to the outsourced drivers in the outsourcing document/tender itself.



FC/35/2021-01/15

PLACEMENT OF MINUTES OF 29th MEETING OF BUILDING WORKS COMMITTEE FOR CONSIDERATION/RATIFICATION/RECOMMENDATION TO BoG.

Decision:-

FC took a note on the minutes of 29th BWC and desired that such items that has financial implication be brought as separate agenda.

SUPPLEMENTARY ITEMS**FC/35/2021-01/16**

TO PLACE THE ITEM REGARDING TENTATIVE ESTIMATE AMOUNTING TO RS.90,00,000/- FOR PURCHASING OF SPORTS ITEMS/FIXTURES/GYM FOR MALE & FEMALE/FURNITURES ARTICLES FOR OPERATIONAL OF NEWLY CONSTRUCTED "STUDENTS ACTIVITIES CENTRE".

DECISION:

Due to paucity of time, FC deferred the item for next meeting.

FC/35/2021-01/17

APPROVAL OF "PROPOSED GUIDELINES FOR UNDERTAKING SPONSORED PROJECTS AND COLLABORATIONS" FOR SMOOTH EXECUTION OF RESEARCH PROJECT(S).

DECISION:

Due to paucity of time, FC deferred the item for next meeting.

FC/35/2021-01/18

TO PLACE THE PROPOSAL REGARDING EXEMPTION OF SOME FEE FOR THE CURRENT SEMESTER OF UG/PG STUDENTS IN VIEW OF THE COVID-19 PANDEMIC

DECISION:

FC resolved for the exemption in Semester fee as proposed in the agenda item for the current semester (Jan, 2021 – May, 2021) as has been agreed in the preceding semester.



FC/35/2021-01/19

AGENDA ITEM NO. BOG/MIN/42/2020-09/17 INTER-ALIA REGARDING THE PROPOSAL FOR RE-ESTABLISHING/STARTING OF THE CENTRE FOR ENERGY AND ENVIRONMENTAL ENGINEERING.

DECISION:

FC deferred the item for next meeting.

FC/35/2021-01/20

TO PLACE THE PROPOSAL FOR ESTABLISHMENT OF DEPARTMENT OF DESIGN AT NIT HAMIRPUR

DECISION:

FC deferred the item for next meeting.

Meeting ended with a vote of thanks to the Chair.


(Prof. R.K. Dutta)
Secretary (FC)