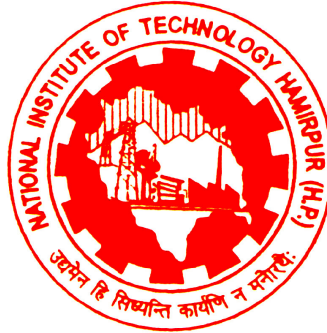


NATIONAL INSTITUTE OF TECHNOLOGY, HAMIRPUR



MINUTES

FINANCE COMMITTEE

Meeting	:	8th
Venue	:	NITs Transit House, A-1/267, Safderjang Enclave, New Delhi.
Date	:	15 December, 2008
Time	:	10.30 AM

NATIONAL INSTITUTE OF TECHNOLOGY, HAMIRPUR (HP)

**MINUTES OF 8th. MEETING OF FINANCE COMMITTEE NIT HAMIRPUR
HELD IN THE NITs TRANSIT HOUSE, A-1/267, SAFDERJANG ENCLAVE,
NEW DELHI.**

The following were present:-

Dr. R.L. Chauhan, Kahan Niwas, Kelston Estate, Shimla-(HP)-171 003.	Chairman
Sh. Madan Mohan, Director(NITs), Govt. of India, Ministry of HRD, Deptt. of Higher Education, Shastri Bhawan, New Delhi-110 001.	Member
Prof. I.K. Bhat, Director, NIT Hamirpur.	Member
Shri S.Mohan, Director (Fin) Govt. of India, MHRD, New Delhi.	Member
Shri A.L. Sharma, HAS, Registrar, NIT Hamirpur	Member Secretary

Principal Secretary (TE) to the Govt. of HP, Shimla and Er. S.M. Bhardwaj, Chief Engineer,(Retired) I&PH, could not attend the meeting due to pre-occupation.

Opening Remarks

At the very outset, Shri A.L.Sharma, Registrar, NIT Hamirpur –cum- Member Secretary welcomed Hon’ble Chairman and Members of Finance Committee for their presence. Thereafter the scheduled agenda was taken up for discussion with the permission of the chair.

ITEM NO.1: TO CONFIRM THE MINUTES OF THE 7TH MEETING OF THE FINANCE COMMITTEE HELD ON 23/08/2008

The minutes of the 7th meeting of the Finance Committee held on 23/08/2008 were confirmed, as circulated.

ITEM NO.2: TO RECEIVE A REPORT ON THE ACTION TAKEN ON THE DECISION OF THE PREVIOUS MEETING OF THE FINANCE COMMITTEE.

The status of action taken on the decisions, as reported was noted by the Committee with the observations indicated against each item:

PART-1(SUBSTANTIVE MATTERS)

Sr. No	Item No.	Brief description	Decision of the Finance Committee.
1	4 (A4)	Approval for purchase of one Mini Bus and One Car in place of condemned Bus HP-22-5830 and Car No. HP 22-0099.	Director(Finance), Govt. of India, Ministry of Human Resource Development, New Delhi, informed that the case for the purchase of one Mini Bus and regularization of purchase case of Corolla Car was under consideration and the decision would likely be conveyed very shortly.
2	6 (A5)	Approval for purchase of new Bus-52 seaters.	Director(Finance), Govt. of India, Ministry of Human Resource Development, New Delhi, informed that the case for regularization of purchase case of new Bus-52 seaters was under consideration and the decision would likely be conveyed very shortly.
3.	7(1)	(A) Information regarding expenditure incurred during the year 2007-08 and 2008-09 (Upto 30-6-2008) (B) Approval of balance sheet as at 31-03-2008.	Action complete, hence item dropped.
4.	7(3)	Revised fee structure for Student members of the Institution of Engineers (India).	Action complete, hence item dropped.

5.	7(5)	Approval for discontinuation of the retainer-ship fee in respect of advocates at District Court, Hamirpur.	Action complete, hence item dropped.
6	7(6)	Recruitment of Diploma Holders from Govt. Polytechnics on contract basis for a period of one year as a Tech. Grade-III(Technical Asstt.)	Action complete, hence item dropped.
7	7(7)	Approval for continuity of Dr. J.R.Rattan, retired Medical Supdt.,State Health Services as Part-time, Medical Officer in the Institution.	The committee approved the extension of services of Dr. J.R. Rattan for one year w.e.f. 15/10/2008 or till the joining of the regular incumbent which ever is earlier. It was also decided to increase monthly remuneration from Rs.8,000/- P.M. to Rs.12,000/- P.M. in his case w.e.f. 16.12.2008.
8.	7(8)	Re-casting of faculty Strength as per Govt. of India, Ministry of HRD norms.	Action complete, hence item dropped.
9	7(9)	Approval for recruitment of faculty on contract basis against the vacant posts, in odd semester.	Action complete, hence item dropped.
10	7 (10)	Regarding waiving off panel rent of PCO in NIT, Campus, Hamirpur in respect of Shri Ajay Kumar Sharma S/O Sh. Deep Chand.	Action complete, hence item dropped.
11	7 (11)	Ratification of decision regarding grant of two years study leave to Shri Shiv Dyal, Lab. Attendant(E&CED).	Action complete, hence item dropped.
12	7 (12)	Approval for recruitment under TIFAC-CORE Project on contract basis.	Action complete, hence item dropped.
13	7 (13)	Approval to start P.G.(M.Tech.) programme in Bio-Technology.	Action complete, hence item dropped.
14	7 (14)	Proposal regarding stepping up of the pay of Dr. Sunil, Assistant Professor at par his Junior, Dr. Narottam Chand, Asstt. professor.	As per the decision already taken, the cases are being reviewed.
15	7 (15)	Approval to convert the pay scale of Shri Arvind Kumar Sharma, Ex-Store Purchase Officer.	Action complete, hence item dropped.

16	7 (T1)	Approval for amendment of existing rates of own car/taxi charges as per Central Govt. for journey within Himachal Pradesh and journey outside the Himachal Pradesh.	Action complete, hence item dropped.
17	7 (T2)	Deployment of skilled/unskilled workers.	Action complete, hence item dropped.
18	7 (T3)	Regularization of Service of plumber.	Action complete, hence item dropped.
19	7 (T4)	Sanction of permanent imprest to Lecturer(Physical Education) of NIT, Hamirpur.	Action complete, hence item dropped.
20	7 (T5)	Re-structuring of Non Teaching position as per Govt. of India, Ministry of Human Resource Development, New Delhi letter No.F.48-5/2004-IFD dated 13.12.2005 and recasting thereof as per approved norms.	Director(Finance), MHRD, informed that the proposal of recast and re-structuring of non-teaching staff was under examination in the Ministry and was likely to be cleared shortly.
21	7 (T6)	Request for exemption from payment of fee charges to Physical Handicapped student Mr. Rajesh Kumar, Roll No.07236,B.Tech.2 nd year (3 rd .Semester)Computer Science & Engineering.	Action complete, hence item dropped.

NEW ITEMS (PART-II)

ITEM NO.1 APPROVAL FOR PAYMENT OF SPECIAL REMUNERATION TO THE INQUIRY OFFICER TO COMPLETE INQUIRY AS PER ORDERS OF HON'BLE HIGH COURT, HIMACHAL PRADESH.

The Finance committee after deliberation approved the proposal of the Institute regarding payment of TA/DA and consolidated remuneration at the end of conclusion of inquiry to the Inquiry Officer. It was also decided that the rates approved should uniform-ally be applied to all cases arising in future also and that within these norms, the Director shall be competent to sanction the same. Only cases where deviation is required should be brought to the Board of Governors.

ITEM NO.2 RE-CONSIDERATION OF DECISION REGARDING PAYMENT OF REMUNERATION/HONORARIUM TO INTERNAL MEMBERS.

After discussion, it was decided that the external members would continue getting the honorarium as heretofore but in the case of internal members it will be paid to only those who are not directly related to the subject of meeting in the normal course of their duties. The teachers shall however continue to draw remuneration for delivering lectures in Seminar/Workshops/Short Term Courses as per the norms fixed for the same from time to time.

ITEM NO.3 IMPLEMENTATION OF REVISED PAY SCALES TO THE NON-TEACHING STAFF AS PER SIXTH PAY COMMISSION REPORT & ALLOWED TO BE IMPLEMENTED BY THE MHRD, GOVT. VIDE OM NO. F.23.30/2008-TS-III DATED 3RD OCTOBER, 2008 – ADOPTION THEREOF IN RESPECT OF NON TEACHING STAFF OF NIT, HAMIRPUR.

The proposal regarding implementation of revised pay scales to the Non-Teaching staff as per 6th Pay commission report has been approved. Regarding the mapping/conversion of Pay Scale of existing employees from State pattern to Central pattern as per MHRD instruction dated 11th May,2007, the Director(NITs) and Director(Finance), MHRD suggested to consult IFD.

Accordingly, meeting was held with Shri B.K. Ray, Under Secretary(IFD) MHRD on 16/12/2008 and it was suggested that the existing employees may continue to draw salary as per existing pattern upto 31-12-2005 and their pay as on 1-1-2006 may be fixed in the corresponding Pay Band by multiplying factor 1.86 + applicable Grade Pay of relevant Pay Band.

ITEM NO.4 PROPOSAL REGARDING ENHANCEMENT OF CONSOLIDATED SALARY OF CONTRACT EMPLOYEES AS A SEQUEL TO VIth PAY COMMISSION REPORT AS ACCEPTED BY CENTRAL GOVERNMENT.

The proposal regarding enhancement of consolidated salary of contract staff was discussed and it was decided that the staff be paid the following revised consolidated amount w.e.f. 16.12.2008:-

Sr.No.	Name of Post.	Existing consolidated Pay being paid.	Revised consolidated Pay
1.	Medical Officer	Rs.16,500/-	Rs.21,000/-
2.	Lecturer	Rs.16,800/-	Rs.21,000/-
3.	Clerk	Rs.4,800/-	Rs.7700/-
4.	W/Shop/Lab. Attdt.	Rs.4,800/-	Rs.7700/-
5.	Computer Operator	Rs.7,500/-	Rs.13,500/-
6.	Technician	Rs.4,800/-	Rs.8,400/-
7.	Telephone Attendant	Rs.5,000/-	Rs.7700/-
8.	Library Assistant	Rs.4,800/-	Rs.9900/-
9.	Data Entry Operator	Rs.4,800/-	Rs.7700/-
10.	Drivers	Rs.4,600/-	Rs.7700/-
11.	Cleaners	Rs.3,825/-	Rs.5700/-

ITEM NO:5 INFORMATION REGARDING EXPENDITURE INCURRED DURING 2008-09(UPTO 30-11-2008)

The committee was informed about the total requirement of funds, grants already received and the expenditure made up 30.11.2008. Director(NITs) told that there was a provision of 9 crores only under Plan (Non-recurring) head out of which Rs.4.50 crores already stood sanctioned. He clarified that the expenditure on construction of buildings and purchase of equipments should be charged to OBC head under which more funds could be made available.

ITEM NO.6 APPROVAL OF ACTUAL EXPENDITURE INCURRED ON ACCOUNT OF TA/DA FOR VISITING CAPE TOWN SOUTH AFRICA BY DR. I.K. BHAT, DIRECTOR, NIT HAMIRPUR DURING OCTOBER,2008 FOR ATTENDING AND PARTICIPATING IN EDUCATIONAL ASEE CONFERENCE HELD ON THE TOPIC OF “SETTING UP, COLLABORATIVE LINKDS WITH US UNIVERSITIES FOR JOINT R&D ACTIVITIES AND IMPROVING THE QUALITY OF TEACHING & LEARNING PROCESS”.

The item was withdrawn after discussion.

ITEM NO.7 REIMBURSEMENT OF LEGAL EXPENSES IN COURT CASE OF STATE OF HP VS SH. YASHWANT SINGH, DRIVER.

The committee approved the reimbursement of payment of Rs.20,000/- made by Shri Yashwant Singh, Driver to the legal counsel appointed to defend the case of accident in the court of Chief Judicial Magistrate, Una.

TABLED ITEMS

ITEM NO T1 APPROVAL OF ACTUAL EXPENDITURE ON ACCOUNT OF TA/DA FOR VISITING USA BY DR. LALIT K. AWASTHI, PROFESSOR, COMPUTER SCIENCE AND ENGINEERING DEPARTMENT, NIT, HAMIRPUR DURING JULY/AUGUST,2008 FOR ATTENDING INTERNATIONAL CONFERENCE AND VISITING SOME UNIVERSITIES AS DIRECTED.

After discussion the item was withdrawn, as the item is within the competence of Director.

ITEM NO. T2 ADOPTION OF REVISED BUS FARE CHARGES AS NOTIFIED BY THE H.P. GOVT. IN NIT, HAMIRPUR(HP).

The Finance committee approved the adoption of bus fare by the Institute as applicable in H.P.

**ITEM NO.T3 APPOINTMENT OF SHRI RAMAN KUMAR, AS SR. ASSISTANT
AS A RESULT OF COMPROMISE IN CIVIL SUIT NO.330/95.**

The case was discussed, the Finance Committee did not agree with the proposal to allow central pay scale of Rs.5500-9000 to Shri Raman Kumar, Sr. Asstt. since he was granted the pay scale of Rs.4000-6000 at the time of his appointment.

The meeting ended with a vote of thanks to and from the chair.

**(A.L. Sharma) HAS,
Registrar-cum-Member Secretary,
Finance Committee,
NIT, Hamirpur (HP).**

