



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर  
हमीरपुर-(हि.प्र.) 177005  
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR  
HAMIRPUR (H.P.)-177005

[An Institute of National Importance under Ministry of Education (शिक्षा मंत्रालय)]



{OFFICE OF THE REGISTRAR}

**OFFICE ORDER**

In continuation to this office order No. NIT/HMR/Admn/575 (Vol-II)/COVID-19/2021/3928-50 Dated 22/04/2021 and even No.4186-4210 dated 30/04/2021 and further in pursuance of the order No. Rev(DMC) (C) 20-2/2021 – COVID-19-III Dated 5<sup>th</sup> May, 2021 from Principal Secretary (Revenue) to the Government of Himachal Pradesh and subsequent approval of Competent Authority, the Institute will **follow the CORONA CURFEW from from 6:00 AM of 7<sup>th</sup> May, 2021 to 6:00 AM of 17<sup>th</sup> May, 2021 or till further orders** aiming to contain the spread of COVID-19 Pandemic. The following preventive measures, in additions to above Institute Orders supra and guidelines are hereby notified as under for compliance:-

1. The Deans/Head of Teaching Departments & Section Incharges are required to rotate the employees working under them which are required to attend the emergent official cases or matter.
2. XEN/SDOs/JEs are essentially required to attend the Institute office. The construction activities, Contract work at sites along with associate movement of vehicle/laboures in this regard shall remain continued and enforced following the SOPs in connection with preventive measures of COVID-19 Pandemic.
3. Superintendent(s) and DR/AR(s) are required to attend the office as normal.
4. The employees working from home must be available on Phone / Electronics means etc. to assist the administration from time to time. However, if any need arises, they must be present in the office immediately.
5. Person with Disabilities, Pregnant and lactating women, the persons with co-morbidities shall work from home.
6. No one will leave station without prior permission to the Competent Authority.
7. All social/academic/sports/entertainment/cultural/religious gathering and other congregations are completely banned in the Institute and gathering of more than 05 persons at a place will be unlawful during the said Corona Curfew period. However a maximum 20 persons only will be allowed in gatherings related to marriages/funerals irrespective of location/venue w.e.f. 7<sup>th</sup> May, 2021.



8. All shops/sports complex etc. in the Institute Campus shall remain closed on Saturdays & Sundays till 17<sup>th</sup> May, 2021 except shops dealing with items of daily need such as fruits, vegetables, Milk & Milk products and other daily essential goods.
9. Utility essential services such as Electrical Services, Health Centre, Constructoin & Maintenance Services Section, Water supply, Vehicle Service, Hostels Services, Computer Centre, Sanitation Services & Security services shall remain enforce with full attendance.
10. All outsourced employees will attend the respective place of duties and their attendance shall be verified by the concerned Dean/Head/Branch Officers.
11. In case of any COVID-19 Symptoms confirmed through "RTPCR", the individual shall be on quarantine as per guidelines of COVID-19 preventive measures under intimation to the Authority.
12. The employees and their relatives in the Campus are required to follow the necessary guidelines to prevent from COVID-19 Pandemic such as :
  - (a) Face converings, Masks wearing, Wearing of face cover, Mask properly is compulsory in public places, in workplaces.
  - (b) Maintaining of physical distancing. Must maintain a minimum distance of 6 feet in public places.
  - (c) Spitting in and around the Campus is strictly prohibited.
  - (d) Consumption of Paan, Gukta, Tobacco, and similar products in the Institute Campus is also strictly prohibited.

Necessary updates will be communicated through the Institute website. All are requested to visit the Institute website from time to time for necessary updates.

No. NIT/HMR/Admn/575 (Vol-II) /COVID-19/2021/ 4455-80

Copy to: -

1. The Under Secretary, (NITs), Technical Section-III (NITs Desk), Department of Higher Education, Ministry of Educating (Shiksha Mantralaya), Government of India, Room No.435, C-Wing, Shartri Bhawan, New Delhi-110 115 for kind information. Emails: nit.edu@nic.in & nits.coordination@gmail.com
2. Deputy Commissioner, District Hamirpur HP for kind information please.
3. Director for kind information, please.
4. Chief Warden (Hostels)/ Warden(s) for information.
5. All Deans / HODs / Section In-charges / Library / XEN / Central Workshop / Health Centre for information and necessary action.
6. Prof. Incharge (Institute Security)/ Faculty In charge (OMTS)/ Faculty Incharge (OHS)/Central Workshop & Institute Vehicle Section for informat ion and necessary action.
7. All Staff members (Teaching / Non Teaching) for information and necessary action.
8. Faculty In-charge (CC) for information and displaying on the Institute website.

*[Signature]*  
REGISTRAR 06/05/21  
Dated: - 06/05/2021

*[Signature]*  
REGISTRAR 06/05/21