राष्ट्रीय प्रौद्योगिकी, संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR

HAMIRPUR (H.P.) - 177 005 (INDIA)

(An Institute of National Importance under Ministry of HRD)

Office of Dean (Academic)

No.NIT/HMR/Acad.-115/2022/4339-59   Date: 26/8/22

NOTICE

Subject: Inviting the applications for change of branch (August 2022) and guidelines thereof

Applications are invited from the 3rd semester students of B.Tech./Dual Degree Programmes, who were admitted through Centralized Counselling and fulfils the conditions for Change of Branch in accordance with Clause 4.3 of the Ordinances for Bachelor Programmes **(Annexure-I).**

The students are required to submit their applications for change of branch over email and the guidelines in this regard are as under:

1. Student desiring change of branch should submit his/her application in the duly filled in proforma BPP-02 (Annexure – II) and Information for change of branch - in **Excel format** (Annexure – III).
2. Scan the duly filled in proforma BPP-02 (Annexure – II) and assign his/her Roll No. as name to this scanned file in pdf format.
3. Fill the required information for change of branch in Excel format (it should be the same information as submitted in proforma BPP02), and assign Roll No. as name to this Excel file
4. The application for change of branch, along with the following **three attachments**, should be forwarded to the the Dean(Academic) over email id: dac@nith.ac.in
   (i) the scanned copy of duly filled-in proforma BPP-02 (Annexure – II) in pdf format, and
   (ii) information for change of branch (Annexure – III) – in Excel format only,   and
   (iii) proof of JEE (Main) rank
5. The subject line of the email should be - Application for Change of Branch – Roll No.-
6. Student should forward his/her application only through his/her official email id (Institute email id only) with above three documents attached (as per point 4 above) else the application shall not be considered and will be rejected.
7. The last date for submitting the application for change of branch is **31/08/2022, 05:00 PM**. Any application for change of branch received after this date and time shall **not** be considered.
8. The change of Branch shall be done as per Clause 4.3 of the Ordinances for Bachelor Programmes

Encl.: Annexures I, II, III & IV

D R (Academic)

Copy to:-
1. The Dean(Academic)
2. All the Head of Departments
3. Associate Dean(A&R)
4. Faculty Incharge (Computer Centre) with request to upload this Notice on Institute website.

26/8/22

D R (Academic)

4.3 Change of Branch

Normally a student admitted to a particular branch of the Engineering in B.Tech./Dual Degree Programme will continue studying in that branch till completion. However, as an incentive for excellent academic performance in the first two semesters, a limited number of students admitted through Centralized Counseling may be allowed for change from one branch of Engineering to another (Annexure: BPP-02). This scheme may continue/discontinue as decided by the SENATE from time to time. Such changes shall be permitted, in accordance with the provisions laid down hereinafter:

1. The applicants may be allowed a change in branch/programme, strictly in order of inter se merit, subject to the limitation that the actual number of students (category-wise) in the third semester, in the branch to which transfer is made, does not exceed the sanctioned annual intake in particular category (OP, EWS, SC, ST, OBC-NCL, OP-PwD, EWS-PwD, SC-PwD, ST-PwD, OBC-PwD) for that branch (number sanctioned by the SENATE as intake in the branch for particular year of entry of the applicants). Also, change of branch shall be allowed from OP-PwD, EWS-PwD, SC-PwD, ST-PwD and OBC-PwD to OP, EWS, SC, ST and OBC-NCL, respectively, if no PwD applicant is available in particular category (OP, EWS, SC, OBC-NCL, ST), however, vice versa is not allowed.

2. Only those students will be considered eligible for change of branch/programme after the second semester, who have
   (a) Completed all the credits prescribed in first two semesters of their studies **in their first attempt** and without any supplementary examination.
   (b) **Obtained a CGPI not lower than 7.5** (applicable to all categories), at the end of second semester.

3. Applications for a change of branch/programme must be made by intending eligible students in the prescribed form. The Academic Section shall invite for applications at the end of second semester of each academic year and the completed forms must be submitted by the last date specified in the notification.

4. Students may enlist their choices of branch/programme, in order of preference, to which they wish to change over. It will not be permissible to alter the choices after the application has been submitted.

5. Students admitted to B.Tech./Dual Degree programme are eligible for consideration for a change of branch to any engineering programme (B.Tech. or Dual Degree). Transfer/change from B.Tech./Dual Degree to B.Arch. and vice versa is not permitted.

6. Change of branch/programme shall be made strictly in order of inter se merit of the applicants in particular category (OP, EWS, SC, ST, OBC-NCL, OP-PwD, EWS-PwD, SC-PwD, ST-PwD, OBC-PwD). For this purpose, the CGPI obtained at the end of the second semester shall be considered. In case of a tie, the JEE (Main) rank of the applicants will be considered.

7. All changes of branch/programme made in accordance with these rules will be effective from the third semester of the applicants concerned. No change of branch/programme shall be permitted after this.

8. All changes of branch/programme will be final and binding on the applicants. No student will be permitted, under any circumstances, to refuse the change of branch/programme offered.

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Annexure: BPP-02
Clause 4.3

Application for Change of Branch

Name of Student									
Roll Number									
Department									
Gender (tick ✓ appropriate)	Male					Female			
Programme (tick ✓ appropriate)	B.Tech.					Dual Degree			
Present Branch (tick ✓ appropriate)	CE	CH	CS	EC	EE	ME	MS	M&C	EP
Mobile and Email	Mobile:				Email:				
Category (tick ✓ appropriate)	OP	EWS	SC	ST	OBC-NCL	OP-PwD	EWS-PwD	SC-PwD	ST-PwD	OBC-PwD

JEE (Main) Application Number									
Category of Admission (tick ✓ appropriate)	OP	EWS	SC	ST	OBC-NCL	OP-PwD	EWS-PwD	SC-PwD	ST-PwD	OBC-PwD
JEE (Main) Rank [Enclose Proof]	CRL:					Category Rank:			

B.Tech. Result [Enclose Proof]	SGPI: First Semester	SGPI: Second Semester	CGPI (at the end of Second Semester)

Order of Preference of Branches (use appropriate Branch Code*)

1	2	3	4	5	6	7	8

Date: **Signature of the Student**

For Official Use	
Recommendation of HoD	
Signature of HoD	Date:
Application Received On:	Signature of Dealing Assistant (Academic Section)
Recommendation from Academic Section / Committee	
Signature	
Branch Allotted : Yes / No	
If Yes, Allotted Branch :	
Roll Number :	Signature of Dean (Academic)

*Branch Codes-: (for Dual Degree CSE – DDCS and for Dual Degree ECE – DDEC)

CE: Civil Engineering
CH: Chemical Engineering
CS: Computer Science & Engineering

EE: Electrical Engineering
EC: Electronics & Communication Engineering
ME: Mechanical Engineering

MS: Materials Science & Engineering
M&C: Mathematics & Computing
EP: Engineering Physics

Information for change of branch – (in Excel format only)

Name of the Student	Roll No.	Code of the present branch	Mobile No.	email id	Category	Category of Admission	JEE (Main) Rank - (CRL)	JEE (Main) Category Rank	B.Tech. Result (**CGPI** at the end of **Second** Semester)	Branch codes - in the order of preference for change of branch (*Most preferred to be written first*)			

Note: Students should enter the above information for change of branch in **Excel format** only and attach this Excel file along with scanned copy of duly filled in proforma BPP-02 and proof of JEE(main) rank and send it over email to **dac@nith.ac.in** before **31/08/2022, 05:00 PM.**

Present status of clear vacancy for change of Branch

Sr. No.	Branch	OP	OP - PwD	SC	SC- PwD	ST	ST- PwD	OBC	OBC - PwD	EWS	EWS - PwD	Total
						CATEGORY-WISE VACANCY						
1	Civil Engineering	1	0	0	0	0	0	0	0	0	0	1
2	Electrical Engineering	4	0	0	0	0	0	0	0	0	0	4
3	Mechanical Engineering	1	0	0	0	0	0	1	0	0	0	2
4	Electronics & Comm. Engg.	2	0	0	0	1	0	1	0	0	0	4
5	Dual Degree -ECE	0	0	0	0	0	0	0	0	0	0	0
6	Computer Sc. & Engg.	1	0	1	0	0	0	0	0	0	0	2
7	Dual Degree -CS&E	0	0	0	0	0	0	0	0	0	0	0
8	Chemical Engg.	0	0	0	0	0	0	1	0	0	0	1
9	Materials Sc. & Engg.	2	0	0	0	0	0	0	0	0	0	2
10	Engineering Physics	2	0	1	0	0	0	0	0	0	0	3
11	Mathematics & Computing	2	0	0	0	0	0	0	0	0	0	2
		15	0	2	0	1	0	3	0	0	0	21