



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

[भारत सरकार शिक्षा मंत्रालय के तहत एक राष्ट्रीय महत्व का संस्थान]

NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR

HAMIRPUR (H.P.) - 177 005 (INDIA)

[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]

Annexure-I

{OFFICE OF TRAINING & PLACEMENT}

UG Training/Internship Request Form

(For NIT Hamirpur Students only)

A. Particulars of Applicant:

- i. Name: _____
- ii. Father's Name: _____
- iii. Roll No.: _____
- iv. Name of Programme: _____
- v. Department: _____
- vi. Correspondence Address

PHOTO

_____ Mobile No _____ E mail: _____

vii. Name of the Company _____

viii. Area of Training/Internship: _____ Mode _____

ix. Time duration of training from _____ to _____ No. of weeks _____

x. Whether Training /Internship obtained Through:

(a) Training /internship drive conducted by TPO Cell. _____

(b) Self-managed: _____

xi. In case of paid internship, amount of stipend: _____

(Signature of student with date)

B. Recommendation from concerned Deptt.

Remarks: _____

HOD

(Name of Deptt.....)

Training Coordinator

(Name of Deptt.....)

C. Recommendation from FI (Training)

Remarks: _____

Date: _____

FI(Training)
NIT, Hamirpur (HP)-177001



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Annexure-II

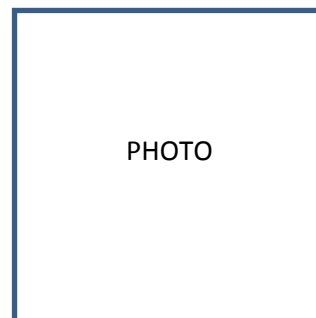
PG Training/ Internship Request Form

(For NIT Hamirpur Students only)

A. Particulars of Applicant

- i. Name: _____
ii. Father's Name: _____
iii. Roll No.: _____
iv. Department : _____
v. CGPA (up to 2nd Semester) of Programme. _____
vi. Correspondence Address: _____

Mobile No. _____ E mail: _____



PHOTO

- vii. Name of the Company: _____
viii. Area of Training /Internship: _____ Mode: _____
ix. Time duration of training from : _____ to _____

- x. ***Whether Training/Internship is part of Academic Structure: (State Yes/No)?.....***
xi. ***Undertaking(Applicable in case of Training/Internship is not part of Approved Academic Structure):***

I hereby undertake the following (Strike off whatever is not applicable):

- a. That the Training/Internship will not affect the routine academic requirements of my programme.
b. That the work undertaken as part of internship will not have any conflict of interest with the dissertation work to be Submitted as part of academic requirement of NIT Hamirpur (HP).
c. That I shall have no claim/certification from the institute for the internship in terms of academic requirements.

OR

- d. The above undertaking clauses (a-c) are not applicable for my case.

Recommendation of Supervisor

Remarks: _____

Signature of student with date

Recommendation from concerned Deptt.

Remarks: _____

Signature of Head of Department with date

Signature of Supervisor with date

B. Recommendation from FI (Training)

Remarks: _____

FI (Training)
NIT Hamirpur (HP)-177005

Date



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Annexure-III

UG Training/ Internship Request Form

(For External Students only)

1. Particulars of Applicant

Name: _____

Father's Name: _____

D.O.B. of Candidate: _____

Name of Branch at UG/PG Level _____

Name of parent college/Institute _____

Correspondence Address:

Permanent Address:

_____ Phone No _____

Mobile No. _____

E-mail : _____

Paste your
self-attested
good quality
photo here

2. Qualifications (10+2 onwards till current stage) (Proof to be attached)

Sr. No.	Class/Year/Semester	Institute/University	Academic Year Completed	Percentage/Grade upto last semester appeared
1				
2				
3				
4				

3. Name of the Department/Centre where Training/Internship is to be undertaken: _____

- Whether Applying under projects floated by the department:

- If yes, Name of project: _____

- If No, then areas/domain of interest _____

4. Tentative time duration of Training/ Internship from _____ to _____. No. of Weeks:.....

5. Whether Hostel required :Yes/No

(Subject to availability of accommodation)

6. Name of specific equipment/software required for training (if any) _____

7. Name of Faculty mentor if consent was taken earlier: _____

(Proof to be attached)

I shall abide by all rules & regulations of NIT Hamirpur (HP) during my stay in the Institute.

Signature of Candidate with date

Recommended/ Not-Recommended

Signature of HOD (with seal)

(The record to be maintained in Department)

Training Coordinator

(Name of Deptt)



{OFFICE OF TRAINING & PLACEMENT}

UNDERTAKING

I, _____ S/O/D/O _____ pursuing _____ (course name) from _____ (Institute/University), wish to undertake training/internship at _____ (Department) of National Institute of Technology, Hamirpur (H.P.) from _____ to _____.

1. I undertake that I will be governed by the rules and regulations of the Institute and will be under administrative control of the Institute for the duration of the internship.
2. I will utilize the basic infrastructure, Department Laboratory and other resources of Institute with all responsibilities at my cost and only with the permission of concerned Head of Department.
3. Any damage caused to Institute property from my end will lead to the termination of my Training/Internship and will be reimbursed by me.
4. I will make own arrangements for accommodation and local transport. NIT Hamirpur will not be responsible for injury, if any, caused during the course of my Training/Internship.

(Signature of Trainee with name):

Address: _____

Phone No.:

Signature of Head of Institute/Deptt.

Seal of the Institution: _____
(With Name and Address)

Office Use:

The candidate has reported to the department on.....

Mr/Ms.....is assigned Trainee/Intern No:

Training Coordinator

Signature of HOD (with seal)

(The record to be maintained in Department)

(Name of Deptt.....)



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Annexure-V

LIST OF SELECTED CANDIDATES

To

The Faculty Incharge (Training & Placement)
National Institute of Technology
Hamirpur-177 005 (H.P)

Subject: List of selected candidates for Internship /Training in Deptt. of _____

Following is the list of candidates selected for internship /Training selected for internship /training for the Odd Semester/Even Semester/Summer Vacations for the academic year _____

S.No.	Name	Mail ID	Parent Institute	Title of Project	Assigned Mentor(s)	Address of Stay	Mode of Training/ Internship

Signature
(Training Coordinator) : _____

Signature of HOD of concerned Deptt
(With Seal)



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{OFFICE OF TRAINING & PLACEMENT}

TRAINING/INTERNSHIP CERTIFICATE

This is to certify that Mr./Ms.(*Name of Candidate*)..... student
of(*Name of Program*).....of(*Name of Institute*).....has successfully completed training/internship from the
Department/Centre of(*Name of Department/Centre*).....of
National Institute of Technology Hamirpur (HP) w.e.f.
.....to.....

The performance of the candidate has been found to be satisfactory during the Training/Internship period.

Project Title.....

FI (TPO)
NIT Hamirpur (HP)



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Honorarium Claim Form

- 1) Name of Faculty/Staff Member:
- 2) Designation:
- 3) Department:
- 4) No. of Training/Internship students mentored/Assisted :
- 5) Details of students:

Sr.No.	Name of student	Name of Program	Name of Institution/College	Duration of Training/Internship	Fee Paid

- 6) Honorarium claimed:

Undertaking: It is certified that above details are correct to the best of my knowledge and in case of any extra payment, I shall be liable to return the extra payment.

Signature of claimant

Verified by: HOD Deptt.

(For use of Account Deptt.)

Sanctioned and Passed for Rs. _____

(Rupees _____ only).

Dealing Asstt.

Suptd.(Accounts)

AR (A&F)

Registrar NIT Hamirpur