



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर
हमीरपुर (हि.प्र.) - 177 005 (भारत)
[भारत सरकार शिक्षा मंत्रालय के सहित एक राष्ट्रीय महत्व का संस्थान]
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR
HAMIRPUR (H.P.) - 177 005 (INDIA)
[An Institute of National Importance under Ministry of Education (Shiksha Mantralaya)]
{संकायाध्यक्ष (शिक्षक कल्याण)} {DEAN (Faculty Welfare)}

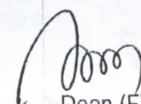


OFFICE ORDER

Pursuant to the approval of the Competent Authority and in partial modification of the Notification No.NIT/HMR/Dean (FW)/PDA/2022/5259-84 dated 31/05/2022, the following guidelines under Sr. No. A, C, 3,5, 8 & 16 are hereby modified in order to increase the participation of the faculty members in quality activities under CPDA grant for improving overall perception and citation index of Institute.

| Sr. No. as per notification dated 31/05/2022 | Existing provision | Proposed provision |
|--|---|--|
| A | Presenting of Papers and attending National & International Conferences / workshops <ul style="list-style-type: none"> ➤ Presenting Papers in national / International conferences / workshops / symposia/ special training in India & Abroad | Presenting of Papers and attending National & International Conferences / workshops <ul style="list-style-type: none"> ➤ Presenting Papers in national / International conferences ➤ Attending workshops / symposia/ special training in India & Abroad ➤ Research Collaboration visits within India & abroad ➤ Industrial visits within India |
| C | Contingent Expenses <ul style="list-style-type: none"> ➤ Consumables such as chemicals, laboratory glassware, charges for synthesis & analysis of samples for pursuing research. ➤ Purchase of stationary, books & related items. ➤ Computer related consumables such as external storage devices, cartridges. | Contingent Expenses <ul style="list-style-type: none"> ➤ Consumables such as chemicals, laboratory glassware, thermocouples, ICs, sensors etc.; charges for synthesis, analysis and testing of samples for pursuing research. ➤ Purchase of stationary, books & related items. ➤ Computer related consumables such as external storage devices, battery, RAM, cartridges, antivirus etc.. ➤ Fees for filing patents. ➤ Fees/ expenditure for extra pages in SCOPUS./ SCI Journals |
| Amendments in General Guidelines | | |
| 3 | Visits outside the Institution to be restricted to vacation period only. | After approval of the Competent authority, the amendments in the guidelines have already been issued vide Endst. No.NIT/HMR/Dean(FW)-11/Vol-10/2022/261-82 dated 05/01/23 as given under:- |
| 16. | Foreign travel for attending conferences shall be strictly limited to the period of conference and shall be entertained during vacation period ensuring teaching is not affected. | Outside the Institution/Foreign travel for attending conference or other CPDA activities to be undertaken preferably during vacation period only, however, short duration visit with period up to maximum of 5 days may be allowed every year during running semester for each block period subject to the condition that proper teaching load arrangements be provided. Leave shall be granted as per Institute norms only. |

| | | |
|---|---|---|
| 5 | Institute Norms will be applicable for TA/DA. The total expenditure towards all items under category A such as TA/DA, registration fees, visa fees for participating in National / International conferences / workshops/ symposia and visits for research interactions shall be up to maximum of 70 % of the CPDA (i.e. Rs. 2.1 Lakh) for three year period. | Institute Norms will be applicable for TA/DA. The total expenditure towards all items under category A such as TA/DA, registration fees, visa fees for participating in National / International conferences / workshops/ symposia and visits for research interactions shall be up to maximum of 70 % of the CPDA (i.e. Rs. 2.1 Lakh) for three year period However if expenditure for attending International conferences, research collaboration visits abroad exceeds the balance CPDA fund available in a FY, a notional sanction of the same may be furnished in the present financial year. However reimbursement for the expenditure which is in excess of CPDA fund available shall be made after faculty member become eligible for the excess CPDA fund in next year. This will ensure the participation of faculty members in quality conference / research interactions in international conferences in the early part of block period. |
| 8 | All regular faculty members who have cleared their probation period shall be eligible for the grant. If a faculty member joins the institute or retires from the institute services / leaves the institute (resignation or deputation) or any other reason) in between a block period, the faculty member shall be entitled for this allowance on pro-rata basis. | All regular faculty members appointed in regular scale on probation / contract basis shall be eligible for the grant (as amended in 11 th meeting of council of NIT, held on 18/07/2018). If a faculty member joins the institute or retires from the institute services / leaves the institute (resignation or deputation) or any other reason) in between a block period, the faculty member shall be entitled for this allowance on pro-rata basis. |


Dean (FW),
NIT Hamirpur (HP)

No. NIT/HMR/Dean (FW)/PDA/2022/ 3088-3115

Dated: 13/3/23

Copy to:

1. All Deans/HODs/HOCs for information and circulation to among the faculty members
2. The Registrar, NIT, Hamirpur (HP) for information please.
3. Deputy Registrar (Finance & Accounts / AR (Audit), NIT Hamirpur (HP) for information and necessary action.
4. Faculty Incharge (Computer Centre), NIT Hamirpur for uploading the notification on the on the Institute Website.
5. PS to Director for information to the Director, NIT Hamirpur (H.P).


Dean (FW),
NIT Hamirpur (HP)

Mr. Jagdish for na —

