राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर
हमीरपुर (हि.प्र.) – 177 005 (भारत)
(एक राष्ट्रीय महत्व का संस्थान शिक्षा मंत्रालय के तहत)
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR
HAMIRPUR (H.P.) - 177 005 (INDIA)
(An Institute of National Importance under Ministry of Education)

Application for refund of excess academic fee

1	Name of Student					
2	(i) Roll No.		(ii) Registration Number			
3	Department Name					
4	Correspondence Address					
					PIN	
5	(i) Mobile Number		(ii) Email id.			
6	(i) Bank Account Number		(ii) IFS Code			

7	**Details of Fee deposited and calculation of Refund**								
	Transaction reference No.	Date	Deposited by Self/Bank/ other organisation	Amount deposited (in Rs.) (A)	Fee Breakup	Rs.	Sem.	Actual Fee (B)	Fee for refund = (A) - (B)
i					Registration Fee				
					Hostel Fee				
					Other Fee				
ii					Registration Fee				
					Hostel Fee				
					Other Fee				
	TOTAL =								

8 I request to refund the excess Academic Fee (Registration + Other Fee) only, as calculated above amounting to Rs………….

Declaration:

The information submitted from Sr. No. 1 to 7 is correct to the best of my knowledge and belief. I understand that if the above information is found to be incorrect at any stage appropriate action as deemed fit may be initiated against me.

Email to: dracademic@nith.ac.in

Signature of the Student
Date:

For Office Use

9 The details of Fee deposited by the student at Sr. No 7 have been verified with the records in the Accounts Section and are found to be correct.

Dealing Assistant (Accounts Section)   Assistant Registrar (A&F)

10 The case for refund of excess fee deposited as per above details has been calculated overleaf and the refund of excess fee amounting to Rs …………………… is submitted for approval of the Competent Authority please.

Dealing Assistant (Academic Section)   Deputy Registrar (Academic)

11 Recommended by:

Dean (Academic)   Registrar

12 Approved by:

Director

	Calculations regarding refund of excess Academic Fee								
	Transaction reference No.	Date	Deposited by Self/Bank/ other organisation	Amount deposited (in Rs.) (A)	Fee Breakup	Rs.	Sem.	Actual Fee (B)	Fee for refund = (A) - (B)
i					Registration Fee				
					Other Fee				
ii					Registration Fee				
					Other Fee				
	TOTAL =								

Dealing Assistant (Academic Section)