



राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर  
हमीरपुर (हि.प्र.) - 177 005 (भारत)  
NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR  
HAMIRPUR (H.P.) - 177 005 (INDIA)  
(An Institute of National Importance under Ministry of HRD)



### E-TENDER NOTICE

Sealed online e-Tender in two bid system are hereby invited by the undersigned for the supply of following items on behalf of the Director, NIT, Hamirpur from the Eligible/ Experienced/ Resourceful, printers etc. having experience in appropriate field and who have successfully completed works of similar type, so as to reach in the office of the undersigned as per date & time mentioned below.

Sr. No.	Name of works/item	Qty/ No.	Earnest Money In Rs.	Time Limit
1.	<p><b>Printing of Answer Sheets:</b></p> <p><b>No. of page:</b> 32 inner + 04 outer cover pages.</p> <p><b>Paper to be used for inner pages:</b> Good quality of 70 GSM Ruled sheet.</p> <p><b>Paper to be used for outer page:</b> Good quality of 80 GSM (<math>\pm 5\%</math>) in white colour.</p> <p><b>Size:</b> 27.1 x 21.8 c.m</p> <p><b>Margin for inner page:</b> Top 2.06 c.m and left 3.0 c.m</p> <p><b>Instructions:</b> The instructions etc. should be printed on the front of the cover page breadth wise (as per sample attached).</p> <p><b>Binding:</b> Stapled at two places with the help of large pins of good quality in the form of note book.</p> <p><b>Sr. No. of Answer Book:</b> Sr. No. should be printed at the top of the cover page on left corner as per sample attached.</p> <p><b>Number should start from Sr. No. 1,50,001 onwards</b></p> <p><b>Print Quality:</b> A very high print quality is required by the institute. There will be no compromise on the quality of printing. Below standard print quality may lead to the rejection of entire job or a penalty to be decided by the institute.</p>	150000 Nos.	24000/-	30 days

1. Availability of bid document and mode of submission:-The bid document is available online and bid should be submitted in online mode on website <http://www.eprocure.gov.in/> and <http://www.nith.ac.in/>. Bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized certifying authorities (CA).



2. Key dates: (i)

1	Date of online publication	24.01.2020 at 6.00 PM
2	Document download start and end date	24.01.2020 to 13.02.2020 10.30 AM
3	Bid submission start and end date	24.01.2020 to 13.02.2020 10.30 AM
4	Physical submission of EMD, technical documents and cost of tender document etc.	On or before 05.30 PM on 13.02.2020
5	Date of opening of technical bid	14.02.2020 at 11.30 AM

- (II) Objections/representation if any against the bidders will be entertained only within three days after publication/uploading of technical bid opening summary on net and thereafter that the date of opening of financial bid of technically qualified bidders will be published /uploaded on net.

3. Tender Details:-The tender Documents shall be uploaded in 2 cover:-

Cover 1:-Shall contain scanned copies of all "Technical Documents/Eligibility information".

Cover 2:- Shall contain "BOQ/Financial Bid", where supplier will quote his offer for each item.

- (a) Submission of Original Documents: The bidders are required to submit (a) original demand draft towards the cost of bid document and (b) original bid security/Earnest Money deposit (EMD) and other technical documents in the O/o Faculty Incharge, Store & Purchase Section, NIT Hamirpur-177005 (HP) as specified in the key dates of **Sr. no.2** on tender opening dates & schedule, failing which the bids will be declared non-responsive. EMD in the form of DD/FDR must be attached with in favour of Director, NIT, Hamirpur (H.P) -177 005. The EMD should be remained valid for a period of 90 days beyond the final bid validity period. EMD of unsuccessful bidders shall be returned after the expiry of the final bid validity or the award of work order. The EMD of the successful bidder shall be released after successful execution of supply order. The above condition is applicable to all & no relaxation will be given.

4. BID OPENING DETAIL: - The bids shall be opened as per schedule specified in the key dates of **Sr. no.2** in the office of FI(Purchase), NIT, Hamirpur by the authorized officer. In their interest the tenderer are advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time & venue.
5. The bids for the work shall remain valid for acceptance for a period of not less than 90 days after the deadline date for bid submission. Other details can be seen in the bidding documents. The officer inviting tender shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt notify the bidder of any bid updates. The Employer shall not be liable for any information not received by the bidder. It is the bidder's responsibility to verify the website for the latest information related to the tender.
6. The copy of enlistment order & renewals, Copy of PAN issued by Income tax Department and copy of GST Certificate must accompany in the cover-1
7. The bidder must have successfully completed at least one work of similar nature in Govt deptt. The bidders shall have to produce self attested documents for supporting the claim mentioning date of award, cost of work, date of commencement and completion of work. Documents should be included in cover-1
8. Destination: F.O.R. destination i.e. NIT, Hamirpur (HP) and the rates must include the charges for Packing, Forwarding, Freight, etc., if any.
9. Price/Rate: The price of items may be quoted in Indian rupees.
10. GST:- All the firms may invariably mention their GST/PAN numbers on tender failing which quotations may not be considered valid. Further, this Institution does not issue any C/D Concessional form, so the GST applicable as per actual rates must be mentioned in the offer. In case GST is not mentioned, the rates shall be treated as inclusive of all taxes.



- †. For any clarifications bidders are requested to contact FI (Purchase), NIT Hamirpur at his E-mail ID i.e. fip@nith.ac.in.
15. The tender/bid shall be kept in a sealed envelope super scribed as "Tender for (Name of work and date of opening \_\_\_\_\_".
16. The jurisdiction of the law of court shall be at Hamirpur (HP).

No: NIT/HMR/S&PS/Academic/2020/Answer Sheets/ 5028-29

Copy forwarded to the following for information please:-

1. The Dean (Academic), NIT, Hamirpur for information please
- ✓ 2. The FI(CC), for getting the advertisement displayed in the Institute website for wider publicity under head: - Job cum supply order for printing of (32 inner +04 Outer pages) answer sheet.

AR (P&W)  
NIT Hamirpur.  
Dated: 24/01/2020.

AR (P&W),  
NIT Hamirpur.  
24/01/2020





NIT-SBD

Subject: - printing of (32 inner +04 Outer pages) answer sheet (150000 nos.)

Sealed online e-Tender in two bid system are hereby invited by the undersigned for the supply of following items on behalf of the Director, NIT, Hamirpur from the Eligible/ Experienced/ Resourceful, Printers etc. having experience in appropriate field and who have successfully completed works of similar type, so as to reach in the office of the undersigned as per date & time mentioned below.

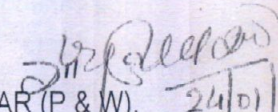
Sr. No.	Name of works/item	Qty/ No.	Earnest Money In Rs.	Time Limit
1.	<p><b>Printing of Answer Sheets:</b></p> <p><b>No. of page:</b> 32 inner + 04 outer cover pages.</p> <p><b>Paper to be used for inner pages:</b> Good quality of 70 GSM Ruled sheet.</p> <p><b>Paper to be used for outer page:</b> Good quality of 80 GSM (<math>\pm 5\%</math>) in white colour.</p> <p><b>Size:</b> 27.1 x 21.8 c.m</p> <p><b>Margin for inner page:</b> Top 2.06 c.m and left 3.0 c.m</p> <p><b>Instructions:</b> The instructions etc. should be printed on the front of the cover page breadth wise (as per sample attached).</p> <p><b>Binding:</b> Stapled at two places with the help of large pins of good quality in the form of note book.</p> <p><b>Sr. No. of Answer Book:</b> Sr. No. should be printed at the top of the cover page on left corner as per sample attached.</p> <p><b>Number should start from Sr. No. 1,50,001 onwards</b></p> <p><b>Print Quality:</b> A very high print quality is required by the institute. There will be no compromise on the quality of printing. Below standard print quality may lead to the rejection of entire job or a penalty to be decided by the institute.</p>	150000 Nos.	24000/-	30 days

TERMS AND CONDITIONS:-

1. **Validity:** Minimum validity of the quotation will be 03 months from the date of opening of the quotation/tenders.
2. **Time Limit:** - The firm/supplier/printers have to execute the job cum supply within 50 days(maximum) from the date of the award letter.
3. The bidder must ensure that the proof reading is done prior to final printing of Answer Sheets in order to avoid any error.



4. Bidder must have successfully completed at least one work of similar nature in Government Department and to produce self attested documents for supporting the claim mentioning date of award, cost of work, date of commencement and completion of the work.
5. The vendor should not hire any third-party printing press for carrying out this publication order; instead, the vendor must have their own established printing press.
6. Two copies of the Answer sheets are to be sent by the vendor for quality-check/proof reading by the institute ( Academic Section) within two weeks (maximum) from the date of receiving of work order(through email/post)before its final printing.
7. There will be no compromise on the quality of the printing; it must be of high quality. Sub-standard printing may lead to the rejection of the entire job or a penalty as deemed fit by the Institute.
8. The final printed Answer sheets should be delivered within the stipulated period mentioned at clause 2.
9. The firm must submit its offer inclusive of all taxes and other related charges etc. for, NIT Hamirpur (H.P.)
10. **Sample copy:-** The bidders are to submit sample papers for answer sheets along with their bid, as both quality of samples and price will be taken into account for finalization of the tender
11. The bidder should print & supply the answer sheets as per the sample paper provided by the bidder. In case of any variation and low standard, the material supplied shall be rejected.
12. Each tender should be accompanied with the samples of printing paper duly signed and stamped by the bidder; Tenders without samples shall be rejected.
13. In case the approved vendor causes unnecessary delay in making the supply or fails to deliver the printed stationery as per the order, a penalty @  $\frac{1}{2}$  % (half percent) of the total value of order as penalty per day subject to a maximum of 5% will be impose unless extension is given for supply by the Institute on valid ground to the vender.
14. **Payment:** The payment will be released only after successful completion of entire delivery. No advance payment will be released. The delivery will be made as per the supply order and deviation, if any, may attract penalty. In addition to that, the EMD deposit shall also be forfeited. (Certificate of the same to be given by the indenter/inspection committee NIT, Hamirpur for successful execution of the supply order)
15. **EMD: EMD in the form of DD/FDR must be attached in favour of Director, NIT, Hamirpur (H.P) -177 005.** The EMD should be remained valid for a period of 90 day beyond the final bid validity period. EMD of unsuccessful bidders shall be returned after the expiry of the final bid validity or before the 30th day of the award of contract. The EMD of the successful bidder shall be released after successful execution of supply order. The above condition is applicable to all & no relaxation will be given.
16. **Destination:** F.O.R. destination i.e. NIT, Hamirpur (HP) and the rates must be quoted inclusive of all taxes and charges.
17. **Price/Rate:** The price of equipment/items may be quoted in Indian rupees and must be inclusive of all taxes.
18. **GST/PAN/Nos. etc.** All the firms may invariably mention their GST/PAN numbers on quotation/tender failing which quotations may not be considered valid. Further, this Institution does not issue any C/D Concessional form, so the GST applicable as per actual rates must be mentioned in the offer. In case GST is not mentioned, the rates shall be treated as inclusive of all taxes.
19. **NIT/NIQ Opening:** Representative of the firm may be present at the time of opening of the Quotations, if it wishes.
20. **Right of Acceptance/Rejection:** Right of acceptance and rejection of any tender/quotation in part or full without assigning any reason are reserved with the institution authorities. The number of items to be purchased could be increased or decreased depending on the requirement of end user.
21. In case of any dispute the jurisdiction of Hamirpur (HP) Courts shall apply.

  
AR (P & W), 24/01/2020  
NIT Hamirpur (HP).